

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 5 APRIL 2023

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### TRUSTEE AND ADVISERS

#### Principal Employer

Millennium & Copthorne Hotels Limited  
(previously Millennium & Copthorne Hotels plc)

#### Corporate Trustee

Millennium & Copthorne Pension Trustee Limited

#### Trustee Directors

Valerie Simpson – Chair  
David Cook (Member nominated)  
Stuart Gunning (resigned 5 December 2022)  
Natalie Pinnington (resigned 8 September 2023)  
Ruraigh Whitehead (Member nominated)

#### Plan Actuary

Mike Lane FIA (resigned 9 January 2023)  
of Mercer Limited

Jennifer Knowles FIA (appointed 9 January 2023)  
of Mercer Limited

#### Independent Auditor

Grant Thornton UK LLP

#### Plan Administrators and Pension Consultant

Mercer Limited

#### Solicitors

Pinsent Masons LLP

#### Bankers

The Royal Bank of Scotland plc

#### Address for enquiries

Trustee of The Millennium & Copthorne Pension Plan  
c/o Mercer Limited  
Post Handling Centre  
St James's Tower  
7 Charlotte Street  
Manchester  
M1 4DZ

Email: manchester-core@mercer.com

#### Investment Managers

##### Money Purchase Section (DC Section)

Legal & General Investment Management Limited  
Prudential \*

Utmost Life and Pensions Limited \* (until 30 November  
2022)

Utmost Life and Pensions Limited \*\* (until 30 November  
2022) \*\*

Aviva \*\*

Zurich Assurance Ltd \*\*

\* Insurance Policy Providers

\*\* AVC Managers

##### Final Salary Section (DB Section)

Mobius Life Limited

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### TRUSTEE'S REPORT

The Trustee of The Millennium & Copthorne Pension Plan (the Plan) is pleased to present the Trustee's Report and audited financial statements for the year ended 5 April 2023. The financial statements have been prepared and audited in accordance with the Sections 41(1) and (6) of the Pensions Act 1995. The report sets out how the Plan is run, how the assets are invested, and the financial activity of the Plan in the year to 5 April 2023.

The Plan is a mixed benefits scheme, providing benefits for the employees of Millennium & Copthorne Hotels Limited. The Plan was constituted by an Interim Trust Deed dated 6 April 1993 and is governed by a Definitive Trust Deed dated 22 December 2011 and subsequent amendments. The Plan is a "registered pension scheme" for tax purposes. Members were contracted out of the State Second Pension (S2P, formerly State Earnings-Related Pension Scheme) under a certificate issued by the Department for Work and Pensions until 6 April 2016 when the provisions for pension schemes to contract out were withdrawn.

#### Changes to the Plan

There were no changes to the Rules of the Plan during the year.

#### Management of the Plan

Millennium & Copthorne Pension Trustee Limited is the Trustee of the Plan. In accordance with the provisions of the Pensions Act 1995 and the Trust Deed, the Trustee and Employer Nominated Directors are appointed and may be removed by the Principal Employer. Member nominated Directors are appointed via a nomination exercise and election by the Plan's members and serve up to a three year term, after which they can choose to stand for re-election.

The Trustee Directors who served during the Plan year are listed on page 1. During the year the Trustee met five times.

#### Change in Plan Actuary

During the year, Mr M Lane FIA resigned his position as Plan Actuary. In his statement on leaving office dated 5 January 2023, he noted no circumstances connected with his resignation, which, in his opinion, significantly affected the interests of the members or the prospective members of, or beneficiaries under, the Plan. His colleague, Ms J Knowles FIA, was appointed as Plan Actuary in his place.

#### Administration

The administration of the Plan is carried out by Mercer Limited. Enquiries about the Plan generally or about an individual's entitlement to benefits should be sent to the address for enquiries shown at the beginning of this report.

#### Financial Development of the Plan

The Fund Account on page 29 shows that the net withdrawals arising from dealings with members for the year were £1,918,770 (2022: additions of £43,488). The net return on the Plan's investments for the year was a decrease of £12,659,381 (2022: an increase of £1,975,914). The total net movement in the Plan's assets for the year was a decrease of £14,578,151 (2022: an increase of £2,019,402), giving net assets of the Plan at the year-end of £50,713,208 (2022: £65,291,359). Further details of the financial development of the Plan may be found in the audited financial statements on pages 28 to 45.

#### Actuarial Review

The Financial Statements set out on pages 29 to 46 do not take into account the liabilities to provide pension benefits which fall due after the year end. In respect of the Plan, these liabilities are considered by the Plan Actuary who carries out an actuarial valuation of such liabilities every three years. This valuation considers the funding position of the Plan and the level of contributions payable.

The most recent triennial valuation was carried out as at 5 April 2020.

The formal actuarial certificate required by statute to be included in this Annual Report from the Plan Actuary appears on page 50.

The next triennial valuation of the Plan is currently in progress as at 5 April 2023.



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### TRUSTEE'S REPORT (CONTINUED)

#### Report on Actuarial Liabilities

As required by Financial Reporting Standard 102, "The Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland" (FRS 102), the financial statements do not include liabilities in respect of promised retirement benefits.

Under section 222 of the Pensions Act 2004, every plan is subject to the Statutory Funding Objective, which is to have sufficient and appropriate assets to cover its technical provisions, which represent the present value of benefits to which members are entitled, based on pensionable service to the valuation date. This is assessed at least every 3 years using assumptions agreed between the Trustee and the Employer and set out in the Statement of Funding Principles, a copy of which is available to Plan members on request.

The most recent valuation of the Plan effective as at 5 April 2020 showed that the accumulated assets of the Plan were £60,620,000 which represented 89% of the Plan's technical provisions in respect of past service benefits; this corresponds to a deficit of £7,399,000 at the valuation date.

If the Plan had been discontinued and wound up at 5 April 2020 there would have been insufficient assets to buy out the accrued benefits through the purchase of annuity policies with an insurer. The estimated discontinuance (or solvency) funding level was 65%, corresponding to a shortfall of £33,474,000.

There has since been an interim annual update valuation carried out with an effective date of 5 April 2022. This showed that the accumulated assets of the Plan now represented 106% of the Plan's Technical Provisions at this date.

The value of technical provisions is based on Pensionable Service to the valuation date and assumptions about various factors that will influence the Plan in the future, such as the levels of investment returns and pay increases, when members will retire and how long members will live.

The actuarial method used in the calculation of the technical provisions was the Projected Unit Method and the significant actuarial assumptions used in the calculations are as follows:

#### Significant actuarial assumptions

##### **Discount interest rate:**

The discount rate will be calculated as the annualised yield on the FTSE Actuaries' Government Securities 20 year Fixed Interest Yield Index plus 1.5% per annum. The rate adopted at the valuation was 0.8% per annum.

##### **Return on existing assets and new contributions over the deficit recovery period:**

The return on assets over the deficit recovery period will be calculated as the annualised yield on the FTSE Actuaries' Government Securities 20 Year Fixed Interest Yield Index plus 1.5% per annum.

The rate adopted at the valuation was 0.8% per annum. This is in line with the assumptions used to value the technical provisions and therefore a prudent estimate of future investment returns.

##### **Rate of inflation - Retail Prices Index (RPI):**

The rate of inflation as measured by RPI growth will be calculated using the Bank of England's implied inflation spot curve at a term of 15 years. The rate adopted at the valuation was 3.2% per annum.

##### **Rate of inflation - Consumer Prices Index (CPI):**

The assumption for CPI growth will be calculated as the assumption for RPI inflation less 0.7% per annum until 2030 and RPI inflation thereafter. The rate adopted at the valuation was 2.5% per annum.

**Rate of pensionable salary increase:** The rate of pensionable salary increase will be calculated in line with the RPI assumption. The rate adopted at the valuation was 3.2% per annum.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### TRUSTEE'S REPORT (CONTINUED)

#### Report on Actuarial Liabilities (continued)

##### Significant actuarial assumptions (continued)

**Revaluation of pensions in deferment:**

Elements of pension in deferment which have future revaluation in line with CPI subject to a maximum of 5% per annum will be calculated as revaluing at the assumed rate of CPI inflation, subject to a minimum assumption of 0% per annum and a maximum assumption of 5% per annum. The rate adopted at the valuation was 2.5% per annum.

Elements of pension in deferment which have future revaluation in line with CPI subject to a maximum of 2.5% per annum will be calculated as revaluing at the assumed rate of CPI inflation, subject to a minimum assumption of 0% per annum and a maximum assumption of 2.5% per annum. The rate adopted at the valuation was 2.5% per annum.

**Increases to pensions in payment:**

Pension increases will be calculated using the Black-Scholes stochastic model applying any applicable maximum and/or minimum rates, the RPI/CPI inflation assumption and an assumed inflation volatility of 1.75%. The model is applied to the RPI/CPI inflation for each term in the curve.

**Mortality:**

No allowance will be made for pre-retirement mortality.

For post-retirement mortality 100% of 2019 Vita Curves projected to the valuation date using a life expectancy of 86.25 for males and 87.6 for females.

Allowance for the future improvements: CMI core projection model with a 1.5% per annum long term projected rate of improvement (CMI 2019 1.5%), using a year of birth approach.

**GMP Equalisation**

An allowance of 1.88% of the liabilities for the Final Salary section and 1.09% for the Money Purchase section in respect of GMP equalisation as at the valuation date.

#### Pension Increases (Final Salary benefits)

Increases to pensions in payment are made as outlined in the Trust Deed and Rules.

The post-1988 portion of the Guaranteed Minimum Pension has been increased in accordance with statutory requirements. Any pension accrued in respect of pensionable service after 6 April 1997 up to 5 April 2005 is increased in line with Retail Price Index increases up to a maximum of 5% each year. Any pension accrued in respect of pensionable service after 6 April 2005 is increased in line with the Retail Price Index increases up to a maximum of 2.5% each year with the exception of those membership categories that have a 5% guarantee.

Deferred benefits are increased in accordance with statutory requirements.

No discretionary benefits were awarded in the year.

#### Schedule of Contributions

Following the completion of the Actuarial Valuation as at 5 April 2020 a Schedule of Contributions was agreed by the Trustee and Employer and certified by the Plan Actuary on 22 June 2021. Subsequently, the Trustee and Employer agreed to update the Schedule of Contributions. This reflected an agreement between the Trustee and Employer to defer the due date for the second deficit recovery payment of £5,212,000 from 5 April 2023 to 30 June 2023. An allowance for interest increased the payment to £5,232,000. There were no further amendments made to the original Schedule of Contributions certified by the Plan Actuary on 22 June 2021. The revised Schedule of Contributions was certified by the Plan Actuary on 5 April 2023. A copy of this Schedule of Contributions is included on pages 47 to 49.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### TRUSTEE'S REPORT (CONTINUED)

#### GMP Equalisation

On 26 October 2018 the High Court handed down a judgment involving the Lloyds Banking Group's defined benefit pension schemes. The judgment concluded the schemes should be amended to equalise pension benefits for men and women in relation to guaranteed minimum pension benefits. The issues determined by the judgment arise in relation to many other defined benefit pension schemes. Work has taken place to improve the quality of the data and to commence calculation of some sections of members' benefits. During the year the Trustee has taken actuarial and legal advice and is liaising with the Employer to agree an equalisation approach. Further advice will be taken before the work can be completed. In the actuarial valuation as at 5 April 2020 the Plan Actuary included an allowance of 1.88% of the liabilities for the Final Salary section and 1.09% for the Money Purchase section in respect of GMP equalisation.

The High Court made a further ruling in November 2020 concerning GMP equalisation on past transfers and the Trustee will be considering the implication of this latest ruling on the Plan in due course.

#### Investment Report

The day-to-day management of the investments has been delegated by the Trustee to the investment managers as shown on page 1.

Given the long term nature of a pension fund's liabilities, the investment objectives have been to maximise the overall return from the income and capital appreciation, without resorting to a high risk profile.

The Plan's investments are made in accordance with the Occupational Pension Schemes (Investment) Regulations 1996 and are considered readily marketable. There is no self-investment. All investment managers are registered in the United Kingdom. The assets of the Plan are held by investment managers themselves or on behalf of the investment managers, by a custodian that has been approved by the Trustee, either in writing or implicitly as part of their agreement.

#### Statement of Investment Principles

The Trustee has produced a Statement of Investment Principles (SIP) for each section as required by Section 35 of the Pensions Act 1995 and copies are available on request. Set out in the Statement of Investment Principles is the overall investment policy of the Plan which has been determined in consultation with the Trustee, the Principal Employer and the Plan's investment consultant. During the year the SIP for the Defined Benefit (DB) Section was reviewed by the Trustee in June 2022. The Trustee did not review the Money Purchase Section SIP during the year.

Following a review of the DB Section's investment strategy in March 2021, the Trustee agreed to update the long-term funding target basis for the purpose of setting the investment strategy and hedge ratios. In August 2021 the Plan introduced a passively managed global equity portfolio with an ESG tilt and a multi-asset credit portfolio, each with a strategic asset allocation of 15% of total assets. The Trustee decided to increase the strategic asset allocation to the liability hedging mandate (held with BMO) from 30% of total assets to 35% of total assets. The investment was funded from part of the proceeds of the termination of the Invesco Global Targeted Returns Fund and a partial redemption from the Baillie Gifford Diversified Growth Fund. Subsequently, and following the advice from the Investment Consultant, the Trustee decided to change the LDI manager from BMO Asset Management to Insight Investment ("Insight"). Insight's LDI funds provided a better match to the DB Section's liability profile when compared to the BMO funds. This change was implemented in June 2022.

Due to the change in the Plan's investment strategy the DB Section asset allocation as at 5 April 2023 was out of line with the DB Section SIP in place as at that date. No action was taken to correct the deviation at that time. Variances are reviewed periodically and addressed at the discretion of the Trustee. The DB Section SIP was updated in June 2022. The Trustee will continue to review the Plan's investment strategy and update the SIP as required in due course.

The Money Purchase Section SIP and Implementation Statement for each section is attached as an appendix to the Annual Report but can also be viewed online at <https://www.millenniumhotels.com/en/corporate/uk-pension-plan/>.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### TRUSTEE'S REPORT (CONTINUED)

#### Investment Report (continued)

##### Statement of Investment Principles (continued)

A combination of various global economic and geopolitical factors continued to put pressure on global supply chains and as a result inflation remained high over the period, as interest rates increased sharply from the low base at the start of the year. The Trustees will continue to monitor the Plan investments and are prepared to take appropriate action to protect the Plan and reduce risk as needed.

##### Socially Responsible Investment

As the assets of the Plan are managed in pooled arrangements, the Trustee accepts the assets are subject to the investment managers' policies on social, ethical and environmental considerations relating to the selection, retention and realisation of investments. The Trustee also accepts the investment managers' policies on voting rights attached to the investments. The Trustee has less influence over the underlying assets within the pooled investment vehicles held by the Plan but reviews the managers' policies and statements of compliance in respect of these matters.

##### Investment Strategy – Defined Benefit (Final Salary) Section

The Trustee has determined its investment strategy after considering the Plan's liability profile and requirements of the Statutory Funding Objective, its own appetite for risk, the views of the Sponsoring Employer on investment strategy, the Sponsoring Employer's appetite for risk, and the strength of the Sponsoring Employer's covenant. The Trustee has also received written advice from its Investment Adviser.

The basis of the Trustee's investment strategy is to divide the Plan's assets between a 50% 'growth' portfolio, comprising assets such as diversified growth funds, equities and property, and a 50% 'stabilising' portfolio, comprising assets such as bonds and liability driven investments. The Defined Benefit or Final Salary Section's split of assets held at the year-end is as follows:

Sector	2023 (%)	2022 (%)
Bond Funds (stabilising assets)	58.40	45.43
Diversified Growth Funds (growth assets)	41.60	54.57
	100.00	100.00

##### Investment Strategy and Fund Selection – Defined Contribution (Money Purchase) Section

The current default strategy in place is in the form of a lifestyle strategy. The lifestyle option operates as a default if a member does not wish to make their own selection of funds, and is designed to be appropriate for a typical member with a predictable retirement date. However, the lifestyle option may not be suitable for members who unexpectedly retire early.

Members belonging to the Defined Contribution or Money Purchase Section of the Plan are given the option to invest in the following Legal & General funds:

- |  |   |
|--|---|
| a) Legal & General Global Equity Index (60:40) Fund          | e) Legal & General Managed Property Fund              |
| b) Legal & General Ethical UK Equity Index Fund              | f) Legal & General Diversified Fund                   |
| c) Legal & General AAA-AA Fixed Interest Over 15-year Fund   | g) Legal & General Emerging Markets Equity Index Fund |
| d) Legal & General Over 5 Year Index-Linked Gilts Index Fund | h) Legal & General Sterling Liquidity Fund            |

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### TRUSTEE'S REPORT (CONTINUED)

#### Investment Report (continued)

There is a floating charge over the unitised funds managed by Legal & General. The purpose of the floating charge is to offer protection to investors in the event of a failure of Legal & General.

AVCs are invested separately with three providers, namely Utmost Life and Pensions Limited, Aviva and Zurich Assurance Ltd. During the year, Utmost Life and Pensions Limited and Aviva were fully disinvested and transferred to Legal & General.

The following performance returns are for the 1, 3 and 5 years to 31 March 2023 being the nearest reporting quarter to the Plan's year end.

#### Performance Review for the Final Salary Section (at 31 March 2023)

Fund	1 year (%)		3 year (% p.a.)		5 year (% p.a.)	
	Fund	B'mark	Fund	B'mark	Fund	B'mark
Baillie Gifford Diversified Growth Pension Fund	-8.8	5.8	3.6	4.4	0.3	4.3
Columbia Threadneedle Multi-Asset Fund	-4.4	5.8	8.1	4.4	5.1	4.3
L&G Life Future World Fund <sup>1</sup>	-0.1	0.2	15.6	15.9	9.3	9.6
L&G Life Future World Fund - GBP Hedged <sup>1</sup>	-4.8	-4.3	15.2	15.7	6.9	7.4
M&G Total Return Credit Investment Fund <sup>1&amp;3</sup>	2.0	6.0	5.7	4.5	3.1	4.5
Insight LDI Partially Funded Gilts 2031-2070 <sup>2</sup>	-80.8	-80.9	n/a	n/a	n/a	n/a
Insight LDI Partially Funded Index-Linked Gilts 2021-2070 <sup>2</sup>	-82.8	-83.4	n/a	n/a	n/a	n/a
Insight Liquidity Fund <sup>2</sup>	2.6	2.6	n/a	n/a	n/a	n/a
<b>Total</b>	<b>-22.6</b>	<b>-18.5</b>	<b>-5.6</b>	<b>-5.5</b>	<b>n/a</b>	<b>n/a</b>

1.The Plan invested into these funds during Q3 21, therefore 3 and 5 years returns are shown for illustrative purpose only.

2.The Plan invested into these funds in Q222, hence 12 months returns are shown for illustrative purpose only while 3 and 5 years returns are not shown.

3.The benchmark for these funds have been changed from LIBOR to SONIA as LIBOR was discontinued on 31 December 2021.

#### Performance Review for Money Purchase Section (at 31 March 2023)

Fund	1 year (%)		3 year (% p.a.)		5 year (% p.a.)	
	Fund	B'mark	Fund	B'mark	Fund	B'mark
LGIM Ethical UK Equity Index Fund	3.5	3.6	13.2	13.4	5.3	5.4
LGIM AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund <sup>1</sup>	-27.6	-24.1	-13.6	-12.5	-5.8	-5.0
LGIM Over 5 Year Index-Linked Gilts Index Fund	-30.5	-30.4	-9.3	-9.2	-4.2	-4.1
LGIM Property Fund	-14.1	-14.5	2.1	2.6	1.8	2.5
LGIM All World Equity Index <sup>2</sup>	-1.1	-0.9	15.7	15.9	9.9	10.1
LGIM World Emerging Markets Equity Index <sup>2</sup>	-4.7	-4.1	8.6	9.1	2.3	2.8
LGIM Sterling Liquidity <sup>2&amp;4</sup>	2.2	2.2	0.7	0.8	0.7	0.7
LGIM Diversified Fund <sup>2&amp;3</sup>	-5.1	-3.3	6.6	16.5	4.0	9.6

1. LGIM has suspended the benchmark for the AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund, hence for comparative purposes, we have shown the benchmark return for the Markit iBoxx £ Non-Gilts Sovereign & Sub-Sovereign AAA Over 15 Years Total Return Index.

2. The Plan invested into these funds during Q420 hence, 3 & 5 year returns are shown for information purposes only.

3. The performance is shown against the FTSE Developed World Index – 50% GBP hedged for performance monitoring purposes only. The Fund does not track a specific benchmark.

4. The benchmark for the fund has been changed from LIBOR to SONIA as LIBOR was discontinued on 31 December 2021.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### TRUSTEE'S REPORT (CONTINUED)

#### Investment Report (continued)

##### Annual Implementation Statement

The Trustee has prepared an Annual Implementation Statement for the DB and DC Sections of the Plan in accordance with The Pension Protection Fund (Pensionable Service) and Occupational Pension Schemes (Investment and Disclosure) (Amendment and Modification) Regulations 2018 and the guidance published by The Pensions Regulator that are included as Appendix A and Appendix B to the Annual Report. The Annual Implementation Statements set out how, and the extent to which, the Engagement Policy in the Statement of Investment Principles ('SIP') produced by the Trustee has been followed during the year to 5 April 2023.

##### Employer Related Investment

The Plan did not hold any employer related investments at any time during the reporting year.

#### Membership

Details of the membership of the combined Plan as at 5 April 2023 are given below:

<b>FINAL SALARY SECTION</b>	<b>2023</b>	<b>2022</b>
<b>ACTIVE MEMBERS</b>		
Opening balance – active members	<u>1</u>	<u>1</u>
<b>ACTIVE MEMBERS AT THE END OF THE YEAR</b>	<u>1</u>	<u>1</u>
<b>PENSIONERS</b>		
Opening balance	276	267
Adjustment(s) to pensioners**	-	6
Members retiring during the year	9	2
Deaths	(9)	(10)
Commutation	(1)	-
New beneficiaries	3	7
Inter-section transfers	-	4
<b>PENSIONERS AT THE END OF THE YEAR</b>	<u>278</u>	<u>276</u>
<b>MEMBERS WITH DEFERRED BENEFITS</b>		
Opening balance	82	89
Adjustment(s) to members with deferred benefits**	-	(3)
Inter-section transfers	6	-
Retirements	(9)	(2)
Transfers out	-	(1)
Deaths	-	(1)
<b>MEMBERS WITH DEFERRED BENEFITS AT THE END OF THE YEAR</b>	<u>79</u>	<u>82</u>
<b>TOTAL MEMBERSHIP FINAL SALARY SECTION</b>	<u>358</u>	<u>359</u>

\*\*The adjustments comprise late notifications and membership changes processed but not yet completed at the prior year end.

The above statistics do not take account of 25 annuitant pensioners (2022: 25) whose policies are held in the name of the Trustee and are in receipt of a pension direct from an insurance company.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### TRUSTEE'S REPORT (CONTINUED)

#### Membership (continued)

<b>MONEY PURCHASE SECTION</b>	<b>2023</b>	<b>2022</b>
<b>ACTIVE MEMBERS</b>		
Opening balance – active members	11	13
Inter-section transfers	-	(1)
Retirements	-	-
Death in service	(1)	-
Leavers with deferred benefits	(2)	(1)
<b>ACTIVE MEMBERS AT THE END OF THE YEAR</b>	<b>8</b>	<b>11</b>
<b>PENSIONERS AND ANNUITANTS</b>		
Opening balance	3	4
Deaths	-	(1)
<b>PENSIONERS AND ANNUITANTS AT THE END OF THE YEAR</b>	<b>3</b>	<b>3</b>
<b>MEMBERS WITH PRESERVED AND DEFERRED BENEFITS</b>		
Opening balance	442	453
Adjustment(s) to members with deferred benefits**	(1)	(4)
Leavers with deferred benefits	2	1
Retirements	(3)	(4)
Inter-section transfers	(6)	(3)
Transfers out	(1)	(1)
<b>MEMBERS WITH PRESERVED AND DEFERRED BENEFITS AT THE END OF THE YEAR</b>	<b>433</b>	<b>442</b>
<b>TOTAL MEMBERSHIP MONEY PURCHASE SECTION</b>	<b>444</b>	<b>456</b>
<b>TOTAL MEMBERSHIP AT THE END OF THE YEAR</b>	<b>802</b>	<b>815</b>

† The pensioners and annuitants form part of the 25 annuitant pensioners reported on the previous page.

\*\*The adjustments comprise late notifications and membership changes processed but not yet completed at the prior year end.

The inter-section transfers are in respect of Money Purchase members (on reaching retirement) electing to receive pensions from the Plan rather than from an external provider. The Money Purchase pensioners shown above represent annuities paid direct to pensioners where the annuity policy is in the name of the Trustee of the Plan.

#### Transfer Values

Transfer values are calculated in accordance with the requirements of The Occupational Pension Schemes (Transfer Values) (Amendment) Regulations 2008 using assumptions determined by the Trustee on advice provided by the Plan Actuary. Transfer values do not take into account any future discretionary increases in payment.



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### TRUSTEE'S REPORT (CONTINUED)

#### General Data Protection Regulation

The European Union General Data Protection Regulation (GDPR) came into force on 25 May 2018. The Trustee is a data controller under the Regulation and has taken action to comply with it, taking professional advice where appropriate. The actions taken by the Trustee is set out in its Data Protection Policy and this document and associated risk assessment documents will be reviewed at least annually and following any material changes in the legislation or guidance.

#### Going concern

The Trustee has designed and implemented the Plan's investment strategy taking a long-term view, has significant levels of hedging in place and is not overly exposed to stock markets. The Trustee is working with their advisers and the employer to ensure the continued smooth running of the Plan and its investments. The Trustee understands the relative strength of the Principal Employer and the parent company have not been greatly impacted by the current economic situation (including the impact of the war in Ukraine and the gilts crisis in September 2022). From the perspective of the Plan, the Trustee remains confident that the Principal Employer and the parent company will continue to support the Plan and the benefits arising from it and, having considered funding matters, operational matters and the position of the Principal Employer and the parent company the Trustee considers the preparation of the financial statements on a going concern basis to be appropriate.

#### Internal Dispute Resolution Procedure

The Trustee has adopted a dispute resolution procedure, a copy of which can be provided on request to the Plan Administrators.

Any member with a complaint against the Plan or a query about their pension entitlement which they consider has not been satisfactorily resolved can use the "Internal Disputes Resolution Procedure" or, alternatively, they can contact The Pensions Ombudsman free of charge.

Contact details for The Pensions Ombudsman can be found on page 51 of this Report.

#### Additional Information

The Pensions Act has extended the legal rights of members, beneficiaries and pensioners to receive on request a broad range of information. Some of these rights relate to specific benefit details for an individual which have, in any event, always been available to members or are already provided automatically without the need to make a request. Other rights, relating to more general Plan information and the availability of documents containing this information, must be drawn to your attention and are detailed below. In some circumstances copies of documents can be provided, but a charge may be made for copies of the trust documents (Deed and Rules) and of the Plan Actuary's report. In addition your attention is drawn to other items which any member wanting more technical information is invited to request from the Plan Administrators.

- Trust Deed and Rules
- The latest report on the actuarial valuation
- The latest statement of investment principles drafted in accordance with Section 35 of the Pensions Act 2004
- Disputes resolution procedures
- Actuarial statement on calculation of transfer values

Information regarding The Millennium & Copthorne Pension Plan, including the address at which the Trustee may be contacted, has been lodged with the Registrar of Occupational Pension Schemes.



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### TRUSTEE'S REPORT (CONTINUED)

#### Further Information

All personal data held electronically or in paper format in respect of members of the Trust (and where relevant their dependants and beneficiaries) is processed for the purpose of record maintenance and benefit provision in accordance with the eight principles of the Data Protection Act 1998. The Trustee is registered under Data Protection Act 1988 as "Data Controller".

Any query about the Plan, including requests from individuals for information about their benefits, should be addressed to the Trustee at the address on page 1.

The Trustee's Report on pages 2 to 22, Members' Information on pages 51 and 52 and the Implementation Statements included in the appendix were approved by the Trustee Directors on 2/11/2023 and signed on the Trustee's behalf by:



.....  
Trustee Director

For and on behalf of Millennium & Copthorne Pension Trustee Limited

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023

This statement is produced pursuant to Regulation 23 of the Occupational Pension Schemes (Scheme Administration) Regulations 1996, as amended by subsequent legislation. It explains how the Millennium & Copthorne Pension Plan ("the Plan") is meeting the governance standards that apply to occupational pension plans that provide money purchase benefits (i.e. Defined Contribution Plans – DC).

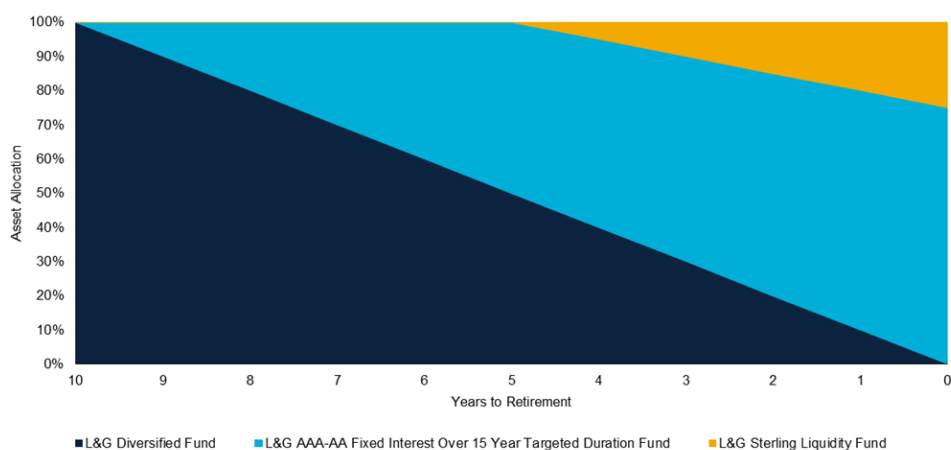
#### Default arrangement

Members of the Plan who do not wish to make their own selection of funds will be invested in the default strategy arrangement chosen by the Trustee with the advice of its investment consultant. This arrangement is designed to be appropriate for a typical member of the Plan.

The default investment strategy was last reviewed by the Trustee along with its investment consultants during H2 2022. In determining the investment strategy, the Trustee undertook extensive investigations and explicitly considered the demographics of the Plan as well as the trade-off between risk and expected returns when establishing the balance between different kinds of investments. In line with regulatory requirements to undertake a review of the strategy triennially, the Trustee concluded the formal review of the Plan's investment strategy review supported by its investment advisers, who delivered their recommendations at the 8<sup>th</sup> March 2023 trustee meeting. The Trustee agreed to implement the investment changes as soon as possible in H2 2023.

The current default lifestyle strategy can be separated into two distinct phases. Initially, the lifestyle option aims to generate long-term investment growth by investing in the Legal & General Investment Management ("L&G") Diversified Fund. 10 years prior to a member reaching their Target Retirement Age ("TRA"), the strategy enters a de-risking transitional phase; this involves a gradual switch of assets out of the L&G Diversified Fund into the L&G AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund and then the L&G Sterling Liquidity Fund. When a member reaches their TRA they will have 75% and 25% of their savings invested in each of these funds respectively. The current default targets annuity purchase, though this aspect of the strategy is under review by the Trustee as part of the investment strategy review. The review of the default strategy that took place in H2 2022 recommended the Trustee change their approach to a lifestyle strategy targeting income drawdown and the Trustee has agreed to this. Therefore, the new strategy will introduce a 50% allocation to the LGIM Future World Global Equity Index Fund (half GBP hedged), which would reduce the current LGIM Diversified exposure from 100% to 50%; Replace the LGIM AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund with the LGIM Retirement Income Multi-Asset Fund; Introduce LGIM Future World Global Equity Index Fund (GBP hedged) to the Self-select fund range. This is yet to be implemented but aims to be completed in H2 2023.

The default arrangement targets long-term growth whilst diversifying risks. The L&G Diversified Fund is a multi-asset fund which invests in a diverse array of passively-managed asset classes including equities, corporate bonds, government bonds, and alternatives and aims to produce an equity-like return but with reduced volatility over a full market cycle. The Trustee views the 10 years leading up to the TRA as important for maintaining the purchasing power of members' DC savings as well as generating investment growth. Therefore the transition from growth assets to more defensive assets is undertaken on a quarterly basis from this point, so that little reliance is placed on the market conditions on any one transition date. The lifestyle strategy is shown in the following chart:



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

By investing in this manner, the Trustee expects to deliver growth over the members' lifetime within the Plan without excessive risk taking, by increasing its focus on volatility reduction in the final 10 years. The strategy is designed to give members a broad level of protection against changes in annuity prices following a change in bond yields.

The Trustee monitors performance of the Plan's investments throughout the year and receives quarterly performance reports from its advisers. In the context of challenging market conditions over the year, the Trustee is comfortable with the performance of the default strategy over the period covered by this statement and is comfortable that performance has been consistent with the current aims and objectives of the default strategy.

The Trustee also makes available some further funds as self-select options to give members greater choice in where and how they invest their savings. These funds are the L&G All World Equity Index Fund, the L&G World Emerging Market Equity Index Fund, L&G Diversified Fund, L&G Sterling Liquidity Fund, L&G Ethical UK Equity Index Fund, L&G Managed Property Fund, L&G Fixed Interest Over 15 Year Targeted Duration Fund and Over 5 Year Index-Linked Gilts Index Fund.

The current default arrangement is described in further detail in the Plan's Statement of Investment Principles (SIP) dated 3 December 2020, a copy of which is submitted alongside this governance statement and available here: <https://media.millenniumhotels.com/Live/8/E/4/8E44A561-EBDB-4D96-8325-49BD52703C86/Millennium%20%20Cophthorne%20DC%20SIP%20December%202020%20final.pdf?r=201211041900>

As outlined in the SIP, the Trustee's current default lifestyle strategy, comprised of three funds managed by L&G, operates with the main objective to provide members with an investment strategy aligned to their needs that will optimise the return on investments in order to build up a savings pot which will be used in retirement.

The current default investment strategy was implemented in November 2020, following an investment strategy review of the DC section of the Plan. The default investment strategy and the SIP should be reviewed as a minimum every three years or as soon as any significant developments in investment policy or the demographic profile of relevant members take place. In line with these requirements, the Trustee commenced a formal review of the Plan's investment strategy review towards the end of 2022, supported by its investment advisers. Any resultant changes to the default strategy and self-select fund range will be detailed in next year's chair's statement.

#### Processing Plan transactions

The Trustee has a specific duty to ensure that core financial transactions relating to the DC Section are processed promptly and accurately. These include (but are not limited to) the investment of contributions, transfer of member assets into and out of the Plan, switches between different investments within the Plan and payments to and in respect of members.

These transactions are undertaken on the Trustee's behalf by the Plan administrator, Mercer Limited ("Mercer"), and the investment manager, L&G.

The Trustee periodically reviews the processes and controls implemented by those organisations and considers them to be suitably designed to achieve these objectives. The Trustee has a service level agreement (SLA) in place with the Plan administrator, which covers the accuracy and timeliness of all core transactions and receives regular reports to monitor the performance against those service levels. These service level standards are noted in the table below.

Work Type	Service Standard
Benefit Quotation	10 Working Days
Benefit Payments	5 Working Days
Death Benefit Quotation	2 Working Day
Invoice Payment	20 Working Days
Investment / Disinvestment Request	5 Working Days

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

The processes adopted by the Plan administrator to help meet the SLA include dynamic checklists, a central financial control team separate to the admin team, peer checking and authorisation of payments, automated reporting of late contributions, daily monitoring of bank accounts, daily checking and reconciliation of member unit holdings, a dedicated contribution processing team and peer review of investment and banking transactions.

During the period covered by this statement, approximately 94% of all work was completed within the agreed SLA and 92% of all core financial transactions were completed within SLA. There were no further issues during the Plan year relating to the processing of Plan transactions, however, the Chair of the Trustee will continue with regular administration monitoring calls.

The Trustee continues to monitor performance against the SLA on a regular basis and receives an Annual Assurance Report on Internal Controls (AAF 01/06) from Mercer. The Trustee reviews the quarterly administration reports in detail at quarterly Trustee meetings. These reports include a detailed breakdown of the tasks the administrators have carried out over the previous quarter and the performance for each type of task against individual SLAs. The reports also include reference to any complaints and status updates on any ongoing project work. The Trustee then considers whether performance against the service levels and other criteria is acceptable and discusses any outstanding issues with Mercer, as required.

Subject to the matters discussed above, all core financial transactions have been processed promptly and accurately during the Plan year. In light of the above, the Trustee considers that the requirements for processing core financial transactions specified in the Administration Regulations (The Occupational Pension Plans (Plan Administration) Regulations 1996) have been met.

#### Charges and transaction costs – default arrangement and additional funds

The Trustee is required to disclose the ongoing charges and transaction costs borne by DC Plan members and to assess the extent to which those charges and costs represent good value for money for members. The Trustee has taken account of statutory guidance when preparing this section of the report.

In this context, "ongoing charges" means (subject to some specific exemptions, such as charges relating to pension sharing orders) all fund management and administration charges other than transaction costs. "Transaction costs" are costs incurred as a result of the buying, selling, lending or borrowing of underlying investments.

Transaction costs have been provided by the Plan's investment manager and are calculated using the "slippage cost" methodology. This means the transaction costs represent the difference between the expected trading price of a security within a fund and the price at which the trade is actually executed at (as typically a trade is executed a few working days after an order is placed). Therefore, in a buy order, for example, if the execution price is less than the expected price, a transaction cost may be negative.

Details of the ongoing charges payable for each fund as well as the transaction costs within the default arrangement are as follows:

Fund	Ongoing charges (%)	Transaction Costs (%)
L&G Diversified Fund	0.32	-0.002
L&G AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund	0.15	0.001
L&G Sterling Liquidity Fund	0.14	-0.039

Source: L&G. Transaction Costs cover the year to 31 March 2023.

This is lower than the maximum TER allowed of 0.75% for default arrangements.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

The Trustee also makes available a range of funds that may be chosen by members as an alternative to the default arrangement. These funds allow members to take a more tailored approach to managing their own pension investments and attract annual charges and transaction costs as follows:

Fund	Ongoing charges (%)	Transaction Costs (%)
L&G Diversified Fund	0.32	-0.002
L&G AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund	0.15	0.001
L&G Sterling Liquidity Fund	0.14	-0.039
L&G All World Equity Index Fund	0.21	0.060
L&G Ethical UK Equity Index Fund	0.21	0.023
L&G World Emerging Markets Equity Index Fund	0.47	0.045
L&G Managed Property Fund	0.80	-0.493
L&G Over 5 Year Index-Linked Gilts Index Fund	0.10	0.210

Source: L&G. Transaction Costs cover the year to 31 March 2023.

While the ongoing charges for the L&G Managed Property Fund exceed 0.75%, this cap only applies to default arrangements under legislation. This fund has higher ongoing charges as it is actively managed and invested in illiquid direct property, whereas most other funds in the Plan are passively managed and invest in listed securities.

The Trustee is comfortable that the costs for the default arrangement and self-select funds are reasonable both in terms of the outcomes the funds are targeting and the fees in the wider market applicable to similar investment strategies. The Trustee's assessment of value for members is discussed further in a later section of this statement.

#### Cumulative effect of charges

Using the charges and transaction cost data provided by the relevant parties and in accordance with regulation 23(1)(ca) of the Administration Regulations, as inserted by the 2018 Regulations, the Trustee has prepared an illustration detailing the impact of the costs and charges typically paid by a member of the Plan on their retirement savings pot. The statutory guidance has been considered when providing these examples and Additional Voluntary Contribution ("AVC") investment options under the Defined Benefit ("DB") Section of the Plan have also been considered.

In order to represent the range of funds available to members the Trustee is required to show the effect on a member's savings of investment in a selection of significant funds within the Plan. The funds the Trustee is required to illustrate to represent the fund range (with the specific fund within the Plan in brackets) are:

- The fund or strategy with the most members invested (*the Default Strategy*)
- The most expensive fund (*L&G Managed Property Fund*)
- The least expensive fund (*L&G Sterling Liquidity Fund*)

## THE MILLENNIUM &amp; COPTHORNE PENSION PLAN

YEAR ENDED 5 APRIL 2023

THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION  
(DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

To illustrate the impact of charges on a typical active member's pension pot, we have provided examples below. The illustrations account for all member costs, including the ongoing charges and transaction costs. Pound amounts are shown in today's terms.

<b>"Average" Active member illustrations</b>						
<b>Years from now</b>	<b>Default Strategy (most popular)</b>		<b>L&amp;G Managed Property Fund (most expensive fund)</b>		<b>L&amp;G Sterling Liquidity Fund (least expensive fund)</b>	
	<b>Before Charges</b>	<b>After Charges and costs deducted</b>	<b>Before Charges</b>	<b>After Charges and costs deducted</b>	<b>Before Charges</b>	<b>After Charges and costs deducted</b>
1	£67,100	£66,900	£66,900	£66,300	£65,400	£65,300
3	£74,800	£74,200	£74,500	£72,800	£69,900	£69,700
5	£82,000	£81,000	£82,700	£79,600	£74,500	£74,000
7	£88,500	£87,100	£91,200	£86,600	£79,200	£78,500
10 (retirement)	£96,500	£94,600	£105,000	£97,600	£86,200	£85,100
<b>"Younger" Active member illustrations</b>						
<b>Years from now</b>	<b>Default Strategy (most popular)</b>		<b>L&amp;G Managed Property Fund (most expensive fund)</b>		<b>L&amp;G Sterling Liquidity Fund (least expensive fund)</b>	
	<b>Before Charges</b>	<b>After Charges and costs deducted</b>	<b>Before Charges</b>	<b>After Charges and costs deducted</b>	<b>Before Charges</b>	<b>After Charges and costs deducted</b>
1	£38,500	£38,400	£38,200	£37,900	£37,400	£37,300
3	£44,200	£43,700	£43,300	£42,300	£40,600	£40,500
5	£50,200	£49,500	£48,600	£46,800	£43,900	£43,600
10	£67,400	£65,500	£63,300	£58,900	£52,200	£51,600
15	£87,800	£84,200	£80,100	£72,200	£60,700	£59,700
20	£107,400	£101,900	£99,300	£86,900	£69,500	£67,900
25 (retirement)	£120,700	£113,900	£121,300	£103,000	£78,400	£76,400

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

<b>Assumptions</b>	
<p>The above illustrations are based on an "Average" and "Younger" active members of the Plan based on the Plan's membership data as at 27 April 2023. The "Default Strategy" illustration assumes the member's asset allocation remains fully invested in the current default strategy. The individual fund illustrations assume 100% of the member's assets are invested in that fund up to the Plan retirement age. The results are presented in real terms, i.e. in today's money, to help members have a better understanding of what their pension pot could buy in today's terms.</p>	
Age	
"Average" member	55 <i>(the average age of the Plan's active membership)</i>
"Younger" member	40 <i>(the youngest active member of the Plan)</i>
Plan Retirement Age	65
Starting Pot Size	
"Average" member	£63,200 <i>(the median pot size of the Plan's active membership)</i>
"Younger" member	£35,800 <i>(the median pot size of the Plan's youngest 10% membership)</i>
Starting Salary	
"Average" member	£24,100 <i>(the median salary of the Plan's active membership)</i>
"Younger" member	£17,800 <i>(the median salary of the Plan's youngest 10% membership)</i>
Inflation	2.5% p.a.
Rate of Salary Growth	2.5% p.a.
Employer annual contributions	6.0% p.a. <i>(the average rate for the Plan's active membership)</i>
Employee annual contributions	2.0% p.a. <i>(the average rate for the Plan's active membership)</i>
Expected future nominal returns on investment:	
Default Strategy	
L&G Diversified Fund	6.00% p.a.
L&G AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund	3.00% p.a.
L&G Sterling Liquidity Fund	3.00% p.a.
L&G Managed Property	5.25% p.a.

#### Return on Investments

The Occupational Pension Schemes (Administration, Investment, Charges and Governance) (Amendment) Regulations 2021 ('the 2021 Regulations') introduce new requirements for trustees of 'relevant' occupational pension schemes.

From 1 October 2021 trustees of all relevant pension schemes are required to calculate and state the return on investments from their default and self-select funds, net of transaction costs and charges. This information must be recorded in the annual chair's statement and published on a publicly accessible website.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

The tables below show performance, net of all charges and transaction costs, of all funds available to members during the Plan year.

Default strategy	Annualised returns to 5 April 2023 (%)		
	1 year	5 years	10 years
Age of member			
25	-5.1	4.0	5.5
45	-5.1	4.0	5.5
55	-5.5	0.3	2.1

Source: LGIM

Performance shown net of all charges and transaction costs. Performance has been calculated based on a fixed weighted average of underlying fund performance in the lifestyle, with the weightings as at the ages shown.

Members are invested in the L&G Diversified Fund of the lifestyle when they are 25, 45 and 55.

Self-select Funds	Annualised returns to 5 April 2023 (%)		
	1 year	5 years	10 years
L&G Diversified Fund	-5.1	4.0	5.5
L&G AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund	-27.6	-5.8	0.9
L&G Sterling Liquidity Fund	2.2	0.7	0.5
L&G All World Equity Index Fund	-1.1	9.9	*
L&G Ethical UK Equity Index Fund	3.5	5.3	5.9
L&G World Emerging Markets Equity Index Fund	-4.7	2.3	*
L&G Managed Property Fund	-14.1	1.8	5.5
L&G Over 5 Year Index-Linked Gilts Index Fund	-30.5	-4.2	1.5

Source: LGIM

\*Performance data not available for these time periods due to inception date of funds



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

#### Value for members

In accordance with regulation 25(1)(b), the Trustee assessed the extent to which the charges under the Plan represent good value for members and concluded the Plan offers reasonable value relative to peers and alternative arrangements that are available.

The Trustee is required to assess the extent to which the Plan delivers value for members across three key areas:

Assessment area	Type of assessment
Costs and charges	Comparative assessment against three larger DC arrangements, considering the level of ongoing member-borne charges and transaction costs.
Net investment performance	Comparative assessment against three larger DC arrangements, considering investment performance net of all member-borne costs and charges.
Governance and administration	Standalone assessment of the Plan's governance and administration arrangements, covering: core financial transactions; record keeping; default investment strategy; investment governance; trustee knowledge and understanding; member communications; and management of conflicts of interest.

The Trustee has carried out a value for members' assessment as at 5 April 2023. The conclusions of this assessment are set out in the table below:

Assessment area	Summary of assessment and action being taken
Costs and charges	<p>The Trustee has assessed the Plan as offering "good" value from a costs and charges perspective. The Plan's charges with the default strategy are generally lower than those of the comparator plans.</p> <p>Within the two most popular self-select funds, the Plan's global equity option is materially lower cost than the comparator plans' similar options. The Plan's Emerging Markets equity option is slightly more expensive.</p>
Net investment performance	<p>The Trustee has assessed the Plan as offering "reasonable" value from a performance perspective. The Plan's default strategy performance has generally been behind that of the comparators over the time periods assessed, although has outperformed vs some comparators over the shorter period.</p> <p>However, we would highlight the individual nature of each of these comparator funds, which have different benchmarks and targets compared to the default fund used by the Plan.</p> <p>The Plan's net investment returns across the two most popular self-select options have been better over the one year period and somewhat better over the five years to 31 March than those of two out of three of the similar funds within the comparator arrangements.</p>

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

Assessment area	Summary of assessment and action being taken
Governance and administration	<p>The Trustee has assessed the Plan as offering “good” value from a governance and administration perspective.</p> <p>An assessment was undertaken against areas set out in legislation and guidance set out by the Department for Work and Pensions. A summary of this assessment is set out below.</p> <p><b>Promptness and accuracy of core financial transactions</b></p> <p>92% of core financial transactions were processed promptly and accurately over the Plan year.</p> <p><b>Quality of record keeping</b></p> <p>The Plan scored a common data score of 87%, but the conditional data score was 42%. This seems to relate to missing investments so a review was carried out by Mercer administration as per the notes of the 8 December 2022 meeting. We would recommend that the Trustee should continue to monitor data cleansing, particularly with the pensions dashboard on the horizon.</p> <p><b>Appropriateness of the default strategy</b></p> <p>The current lifestyle strategy targeting annuity was implemented in November 2020 following a full review of the default investment option. In line with legislation, a more recent review was undertaken in H2 2022 and report delivered at the meeting on 8 March 2023 which proposed a multi-asset income drawdown-targeting strategy in line with how members are taking their benefits across the industry; favouring the more conservative, income generating L&amp;G Retirement Income Multi-Asset Fund instead of the current LGIM Diversified Fund. At the time of writing this strategy is awaiting implementation at the earliest opportunity.</p> <p><b>Quality of investment governance</b></p> <p>The Trustee remains competent and compliant on its investment governance requirements as evidenced by Plan documents covering the reporting period. The Trustee should continue with their governance controls and continue to engage with managers, particularly in relation to both performance and environmental (including climate change), social and corporate governance (ESG). The Trustee should consider updating the Risk Register to include the risk of falls in asset values due to market volatility.</p> <p><b>Quality of communication with Plan members</b></p> <p>Members receive an annual newsletter and annual benefit statements including projections of potential retirement benefits via post. The Plan literature references the importance of saving and the impact of contributions on retirement benefits. The Trustee has not explicitly reviewed other modes of correspondence, nor what member requirements or sentiment might be.</p> <p><b>Effectiveness of management of conflicts of interest</b></p> <p>Conflicts of interest are effectively managed by the Trustee.</p>

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

Assessment area	Type of assessment
Summary	Overall, considering all three areas set out above, the Trustee has assessed the Plan as offering "good" value for members. The Trustee will continue to evolve its remit to cover ongoing issues of Environmental, Social and Governance requirements as it grows with its members, and will consider communication strategies. In relation to historic investment performance, Mercer proposed the Trustee considers alternative arrangements as part of their next DC investment strategy review to be implemented in H2 2023.

#### Additional Voluntary Contributions (AVCs)

The Trustee also makes available a facility for members to pay in Additional Voluntary Contributions ("AVCs") to boost DB and DC benefits. In the reporting year, the facility was provided by Aviva, Utmost, Prudential and Zurich Assurance. Following an AVC consolidation exercise, an "AVC Next Steps" paper dated November 2021 outlined the steps needed to consolidate the Plan's Aviva and Utmost AVCs to the Plan's DC Section funds with LGIM. By 7 December 2022, all transfer monies had been received from Utmost, while Aviva monies were received by 14 December 2022.

Below are the remaining available funds together with their associated fees:

Fund	Ongoing charges (% p.a.)	Transaction Cost (% p.a.)
Prudential Deposit Fund	0.00	0.00
Zurich 90:10 With-Profits Fund*	<0.50	0.05

Source: AVC providers. 1. Prudential has confirmed that there are no ongoing charges or transaction costs associated with the Prudential Deposit Fund. Prudential information above is over the 12 months to 31 December 2022. The Zurich With Profits 90:10 transaction costs are over the 12 months to 31 December 2022 based on data availability. Zurich does not state explicit ongoing charges for the fund, however it is on average approximately c.0.5% of the fund's value for the 12 months to 31 December 2022.

As at 5 April 2023, Aviva confirmed that there were no members invested in any funds and Utmost stated that the two policies that existed were ceased at the end of 2022 and there are no member AVCs invested with them and their funds were transferred over to the main DC Plan in November 2022. The Trustees wrote to Prudential members to provide them with an option to transfer funds to the main DC Plan if they wish to. The two Zurich members held investments at Plan year end.

#### Trustee's knowledge and understanding

The Plan's Trustee Directors are required to maintain appropriate levels of knowledge and understanding. The Trustee Directors have measures in place to secure compliance with the legal and regulatory requirements regarding their knowledge and understanding including funding and investment matters, pensions and trust law. This, together with the professional advice available, enables the Trustee Directors to exercise their functions and run the Plan properly and effectively.

The Chair of the Trustee Directors is a qualified actuary and three of the Trustee Directors are experienced and long serving trustees, with backgrounds in finance and HR.

All the Trustee Directors have a working knowledge of the Plan's Trust Deed and Rules, the Statement of Investment Principles (SIP) and other documents setting out the Trustee's current policies. Regular reference is made to these documents in managing the Plan and at trustee meetings. Trustee meetings are attended by advisers and the Trustee Directors consult advisers (such as legal and investment advisers) where appropriate on technical issues.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### THE CHAIRMAN'S STATEMENT REGARDING DEFINED CONTRIBUTION (DC) GOVERNANCE: 6 APRIL 2022 – 5 APRIL 2023 (CONTINUED)

The Trustee Directors undertake training throughout the year, which is recorded on a log held by their advisers. All of the existing Trustee Directors have completed the Pension Regulator's Trustee Toolkit and new Trustee Directors are expected to complete this within six months of appointment. There have been no reported Trustee Director changes during the reporting year.

During 2022/23 DC related areas of training and development have included the following areas:

- The Pensions Regulator (TPR) General Code in Q4 2022
- Pensions Dashboard in Q4 2022
- Climate Change investing in Q1 2023
- Cyber Risk Training in Q1 2023
- Management of the Plan's risks and maintenance of the Risk Register (covered at each of the four meetings)
- The provisions of the Rules and legislation with respect to implementing a Flexible Apportionment Arrangement (at each meeting)
- Current issues within the pension industry (at each meeting).

In order to ensure that they keep up to date with relevant developments, the Trustee Directors consider their training needs at every meeting and identify any knowledge gaps. No other knowledge gaps were identified during the Plan Year. The Trustee Directors carried out a self-assessment of their training requirements prior to the 20 September 2022 meeting. A questionnaire was to be completed noting the type of training approach they preferred in relation to individual training they required. Their choices were noted and further discussions and actions as appropriate were to be discussed at the 8 March 2023 meeting. At the time of writing this Statement, the outcomes were not available.

The Trustee Directors review the Plan's Governance Report and Business Plan (including a separate DC Governance checklist) at every meeting and make updates when necessary, thereby demonstrating a working knowledge of the other documents outlining their policies.

During the year the Trustee Directors continued to apply their working knowledge of the Trust Deed and Rules in considering and exercising their discretion for a number of death cases. In addition, in conjunction with their legal advisers, the Trustee Directors reviewed at their trustee meetings the provisions of the Rules in connection with the ongoing Flexible Apportionment arrangement negotiations with the sponsor. If there are any ambiguities over the interpretation of the Rules or the SIP legal advice is sought from the Plan's legal and investment advisers respectively.

The Trustee Directors receive professional advice from Mercer as their actuarial and investment consultant and Pinsent Masons as their appointed legal advisers, both of whom attend every regular Trustee meeting. As a result of the above, the Trustee Directors feel they have a working knowledge of the law relating to pensions.

Taking account of all these points and actions taken individually and as a Trustee body, and combined with advice from their professional advisers, the Trustee Directors consider that they have sufficient knowledge and understanding of the Trust Deed and Rules and governing policies of the Plan, the law relating to pensions and trusts and the relevant principles relating to the funding and investment of occupational schemes and are enabled to properly exercise their functions as Trustee of the Plan.

This statement has been prepared in accordance with Regulation 23 of the Occupational Pension Schemes (Scheme Administration) Regulations 1996 as amended by the Occupational Pension Schemes (Charges and Governance) 2015 (together 'the Regulations') and I confirm that the above statement has been produced by the Trustee to the best of my knowledge. The Chair's statement regarding DC governance was approved by the Trustee and signed on their behalf by:



Val Simpson  
Chair of the Trustee Board  
2/11/2023  
Date: .....

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### STATEMENT OF TRUSTEE'S RESPONSIBILITIES

The financial statements, which are prepared in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), are the responsibility of the Trustee. Pension scheme regulations require, and the Trustee is responsible for ensuring, that those financial statements:

- show a true and fair view of the financial transactions of the Plan during the Plan year and of the amount and disposition at the end of the Plan year of its assets and liabilities, other than liabilities to pay pensions and benefits after the end of the Plan year; and
- contain the information specified in Regulations 3 and 3A of the Occupational Pension Schemes (Requirement to obtain Audited Accounts and a Statement from the Auditor) Regulations 1996, including making a statement whether the financial statements have been prepared in accordance with the relevant financial reporting framework applicable to occupational pension schemes.

In discharging the above responsibilities, the Trustee is responsible for selecting suitable accounting policies, to be applied consistently, making any estimates and judgments on a prudent and reasonable basis, and for the preparation of the financial statements on a going concern basis unless it is inappropriate to presume that the Plan will not be wound up.

The Trustee is also responsible for making available certain other information about the Plan in the form of an annual report.

The Trustee also has a general responsibility for ensuring that adequate accounting records are kept and for taking such steps as are reasonably open to them to safeguard the assets of the Plan and to prevent and detect fraud and other irregularities, including the maintenance of an appropriate system of internal control.

The Trustee is responsible under pensions legislation for preparing, maintaining and from time to time revising a Schedule of Contributions showing the rates of contributions payable towards the Plan by or on behalf of the Employer and the active members of the Plan and the dates on or before which such contributions are to be paid. The Trustee is also responsible for keeping records in respect of contributions received in respect of any active member of the Plan and for adopting risk-based processes to monitor whether contributions are made to the Plan by the Employer in accordance with the schedule of contributions. Where breaches of the schedule occur, the Trustee is required by the Pensions Acts 1995 and 2004 to consider making reports to The Pensions Regulator and the members.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### SUMMARY OF CONTRIBUTIONS

#### Statement of Trustee's Responsibilities in respect of Contributions

The Trustee is responsible under pensions legislation for preparing, maintaining and from time to time reviewing and if necessary revising a Schedule of Contributions showing the rates of contributions payable towards the Plan by or on behalf of the Employer and the active members of the Plan and the dates on or before which such contributions are to be paid. The Trustee is also responsible for keeping records in respect of contributions received in respect of any active member of the Plan and for adopting risk-based processes to monitor whether contributions are made to the Plan by the Employer in accordance with the Schedule of Contributions. Where breaches of the Schedule occur, the Trustee is required by the Pensions Acts 1995 and 2004 to consider making reports to The Pensions Regulator and the members.

#### Trustee's Summary of Contributions payable under the Schedules in respect of the Plan year ended 5 April 2023

This Summary of Contributions has been prepared by, or on behalf of, and is the responsibility of the Trustee. It sets out the Employer and member contributions payable to the Plan under the Schedules of Contributions certified by the Plan Actuary on 22 June 2021 and 5 April 2023.

#### Contributions payable under the Schedules in respect of the Plan year

	<b>Final Salary Section</b>	<b>Money Purchase Section</b>	<b>Total</b>
	£	£	£
Employer: Normal contributions	8,069	13,284	21,353
Employee: Normal contributions	1,102	4,428	5,530
<b>Contributions reported in the financial statements</b>	<b>9,171</b>	<b>17,712</b>	<b>26,883</b>

Signed on behalf of the Trustee on 2/11/2023



Trustee Director

For and on behalf of Millennium & Copthorne Pension Trustee Limited

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### INDEPENDENT AUDITOR'S STATEMENT ABOUT CONTRIBUTIONS

#### **Independent Auditor's Statement about Contributions to the Trustee of The Millennium & Copthorne Pension Plan**

We have examined the summary of contributions to The Millennium & Copthorne Pension Plan (the 'Plan') for the Plan year ended 5 April 2023 which is set out on page 24.

In our opinion, contributions for the Plan year ended 5 April 2023 as reported in the Summary of Contributions and payable under the Schedules of Contributions have in all material respects been paid at least in accordance with the Schedules of Contributions certified by the Plan Actuary on 22 June 2021 and 5 April 2023.

#### **Scope of work on statement about contributions**

Our examination involves obtaining evidence sufficient to give reasonable assurance that contributions reported in the Summary of Contributions have in all material respects been paid at least in accordance with the Schedules of contributions. This includes an examination, on a test basis, of evidence relevant to the amounts of contributions payable to the Plan and the timing of those payments under the Schedules of Contributions.

#### **Respective responsibilities of the Trustee and the auditor**

As explained more fully in the Statement of Trustee's Responsibilities set out on page 23, the Trustee is responsible for preparing, and from time to time reviewing and if necessary revising, a Schedule of Contributions and for monitoring whether contributions are made to the Plan by the employer in accordance with the Schedule of Contributions.

It is our responsibility to provide a statement about contributions paid under the Schedules of Contributions and to report our opinion to you.

#### **Use of Our Statement**

This statement is made solely to the Trustee, as a body, in accordance with the Pensions Act 1995 and Regulations made thereunder. Our work has been undertaken so that we might state to the Trustee those matters we are required to state to them in an auditor's statement about contributions and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustee as a body, for our work, for this statement, or for the opinions we have formed.

*Grant Thornton UK LLP*

#### **Grant Thornton UK LLP**

Statutory Auditor, Chartered Accountants

Manchester

Date: 2/11/2023

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### Independent auditor's report to the Trustee of The Millennium & Copthorne Pension Plan

#### Opinion

We have audited the financial statements of The Millennium & Copthorne Pension Plan (the 'Plan') for the year ended 5 April 2023, which comprise the fund account, the statement of net assets (available for benefits) and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- show a true and fair view of the financial transactions of the Plan during the year ended 5 April 2023 and of the amount and disposition at that date of its assets and liabilities, other than liabilities to pay pensions and benefits after the end of the year;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- contain the information specified in Regulations 3 and 3A of the Occupational Pension Schemes (Requirement to obtain Audited Accounts and a Statement from the Auditor) Regulations 1996, made under the Pensions Act 1995.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements' section of our report. We are independent of the Plan in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We are responsible for concluding on the appropriateness of the Trustee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Plan's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify the auditor's opinion. Our conclusions are based on the audit evidence obtained up to the date of our report. However, future events or conditions may cause the Plan to cease to continue as a going concern.

In our evaluation of the Trustee's conclusions, we considered the inherent risks associated with the Plan including effects arising from macro-economic uncertainties such as the impact of the economic policies announced by the UK Government in September 2022, the cost of living crisis and Covid-19, we assessed and challenged the reasonableness of estimates made by the Trustee and the related disclosures and analysed how those risks might affect the Plan's financial resources or ability to continue operations over the going concern period.

In auditing the financial statements, we have concluded that the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Plan's ability to continue as a going concern for a period of at least twelve months from when the financial statements are approved by the Trustee.

Our responsibilities and the responsibilities of the Trustee with respect to going concern are described in the relevant sections of this report.



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### Independent auditor's report to the Trustee of The Millennium & Copthorne Pension Plan (continued)

#### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The Trustee is responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Responsibilities of Trustee for the financial statements**

As explained more fully in the Trustee's responsibilities statement set out on page 23, the Trustee is responsible for the preparation of financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the Plan's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustee either intends to wind up the Plan, or has no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- We obtained an understanding of the legal and regulatory frameworks that are applicable to the Plan and determined that the most significant are the Pensions Acts 1995 and 2004 and those that relate to the reporting frameworks (Occupational Pension Schemes (Requirement to obtain Audited Accounts and a Statement from the Auditor) Regulations 1996, Financial Reporting Standard 102 (FRS 102) and the Statement of Recommended Practice "Financial Reports of Pension Schemes" 2018 ("the SORP")).
- In addition, we concluded that there are certain significant laws and regulations that may have an effect on the determination of the amounts and disclosures in the financial statements and those laws and regulations such as, the Pensions Regulator's Codes of Practice and relevant compliance regulations (including the Annual Pensions Bill and tax legislation) under which the Plan operates;
- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our sector experience, through discussion with management and the Trustee and from inspection of Trustee's board minutes and legal and regulatory correspondence. We enquired about the policies and procedures regarding compliance with laws and regulations with the Trustee;

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### Independent auditor's report to the Trustee of The Millennium & Copthorne Pension Plan (continued)

#### Auditor's responsibilities for the audit of the financial statements (continued)

- We assessed the susceptibility of the Plan's financial statements to material misstatement due to irregularities including how fraud might occur. We evaluated management's incentives and opportunities for manipulation of the financial statements and determined that the principal risks were in relation to the risk of management override of controls through posting inappropriate journal entries to manipulate net assets;
- Our audit procedures involved:
  - Journal entry testing, with a focus on large journals, manual journals, those journals with unusual account combinations or entries posted to suspense accounts;
  - Obtaining independent confirmations of material investment valuations and cash balances at the year end.

In addition, we completed audit procedures to conclude on the compliance of disclosures in the annual report and financial statements with applicable financial reporting requirements.

- These audit procedures were designed to provide reasonable assurance that the financial statements were free from fraud or error. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error and detecting irregularities that result from fraud is inherently more difficult than detecting those that result from error, as fraud may involve collusion, deliberate concealment, forgery or intentional misrepresentations. Also, the further removed non-compliance with laws and regulations is from events and transactions reflected in the financial statements, the less likely we would become aware of it; and
- All team members are qualified accountants or working towards that qualification and are considered to have sufficient knowledge and experience of schemes of a similar size and complexity, appropriate to their role within the team. The engagement team are required to complete mandatory pensions sector training on an annual basis, thus ensuring they have sufficient knowledge and of the sector the underlying applicable legislation and related guidance.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the Trustee, as a body, in accordance with the Pensions Act 1995 and Regulations made thereunder. Our audit work has been undertaken so that we might state to the Trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustee as a body, for our audit work, for this report, or for the opinions we have formed.

*Grant Thornton UK LLP*

Grant Thornton UK LLP  
Statutory Auditor, Chartered Accountants  
Manchester

Date: 2/11/2023

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### FUND ACCOUNT FOR THE YEAR ENDED 5 APRIL 2023

	Note	Final Salary Section for the year ended 5 April 2023 £	Money Purchase Section for the year ended 5 April 2023 £	Total for the year ended 5 April 2023 £	Total for the year ended 5 April 2022 £
<b>CONTRIBUTIONS AND BENEFITS</b>					
Employer contributions		8,069	13,284	21,353	2,631,858
Employee contributions		1,102	4,428	5,530	6,825
	5	9,171	17,712	26,883	2,638,683
Other income	6	34,154	-	34,154	-
		43,325	17,712	61,037	2,638,683
Benefits paid or payable	7	(1,829,441)	(111,830)	(1,941,271)	(2,100,210)
Payments to and on account of leavers	8	(5,049)	(33,470)	(38,519)	(494,976)
Administrative expenses	9	(17)	-	(17)	(9)
		(1,834,507)	(145,300)	(1,979,807)	(2,595,195)
<b>NET (WITHDRAWALS) / ADDITIONS FROM DEALINGS WITH MEMBERS</b>		<b>(1,791,182)</b>	<b>(127,588)</b>	<b>(1,918,770)</b>	43,488
<b>INVESTMENT RETURNS</b>					
Investment income	10	20,872	78	20,950	21,024
Investment management expenses	11	(7,941)	-	(7,941)	(53,747)
Change in market value of investments	12.1	(11,602,941)	(1,069,449)	(12,672,390)	2,008,637
<b>NET RETURNS ON INVESTMENTS</b>		<b>(11,590,010)</b>	<b>(1,069,371)</b>	<b>(12,659,381)</b>	1,975,914
<b>NET (DECREASE) / INCREASE IN THE FUND DURING THE YEAR</b>		<b>(13,381,192)</b>	<b>(1,196,959)</b>	<b>(14,578,151)</b>	2,019,402
<b>TRANSFERS BETWEEN SECTIONS</b>	13	395,091	(395,091)	-	-
<b>NET ASSETS OF THE PLAN AT 6 APRIL</b>		<b>53,064,758</b>	<b>12,226,601</b>	<b>65,291,359</b>	63,271,957
<b>NET ASSETS OF THE PLAN AT 5 APRIL</b>		<b>40,078,657</b>	<b>10,634,551</b>	<b>50,713,208</b>	65,291,359

The notes on pages 31 to 46 form an integral part of these financial statements.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### STATEMENT OF NET ASSETS (AVAILABLE FOR BENEFITS) AT 5 APRIL 2023

	Note	5 April 2023 £	5 April 2022 £
<b>FINAL SALARY SECTION</b>			
<b>INVESTMENT ASSETS</b>			
Pooled investment vehicles	12.4	<b>39,829,846</b>	50,318,922
<b>TOTAL FINAL SALARY SECTION INVESTMENTS</b>		<b>39,829,846</b>	50,318,922
<b>CURRENT ASSETS</b>			
<b>CURRENT LIABILITIES</b>	16	<b>(11,343)</b>	(67,556)
<b>TOTAL NET ASSETS OF THE FINAL SALARY SECTION</b>		<b>40,078,657</b>	53,064,758
<b>MONEY PURCHASE SECTION</b>			
<b>INVESTMENT ASSETS</b>			
Pooled investment vehicles	12.4	<b>10,306,950</b>	11,543,369
Insurance policies	12.5	<b>155,914</b>	188,044
AVC investments	12.6	<b>27,700</b>	359,387
<b>TOTAL MONEY PURCHASE SECTION INVESTMENTS</b>		<b>10,490,564</b>	12,090,800
<b>CURRENT ASSETS</b>			
<b>CURRENT LIABILITIES</b>	16	<b>(51,967)</b>	(1,620)
<b>TOTAL NET ASSETS OF THE MONEY PURCHASE SECTION</b>		<b>10,634,551</b>	12,226,601
<b>TOTAL NET ASSETS AT 5 APRIL</b>		<b>50,713,208</b>	65,291,359

The financial statements summarise the transactions of the Plan and deal with the net assets at the disposal of the Trustee. They do not take account of obligations to pay pensions and benefits which fall due after the end of the Plan year. The actuarial position of the Final Salary Section of the Plan, which does take account of such obligations, is dealt with in the Report on Actuarial Liabilities included on pages 3 and 4 and these financial statements should be read in conjunction with that report.

The notes on pages 31 to 46 form an integral part of these financial statements.

These financial statements were approved by the Trustee on 2/11/2023 and were signed on its behalf by:



Trustee Director

For and on behalf of Millennium & Copthorne Pension Trustee Limited

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS

#### 1 BASIS OF PREPARATION

The financial statements have been prepared in accordance with the Occupational Pension Schemes (Requirement to obtain Audited Accounts and a Statement from the Auditor) Regulations 1996, Financial Reporting Statement 102 - the Financial Reporting Standard applicable in the UK and Republic of Ireland, and the guidance set out in the Statement of Recommended Practice (Revised June 2018).

The financial statements have been prepared on the going concern basis which the Trustee believes to be appropriate based on their expectations for a 12 month period from the date of approval of these financial statements which indicate that sufficient funds should be available to enable the Plan to continue in operational existence for the foreseeable future by meeting its liabilities as they fall due. The Trustee understands the relative strength of the Principal Employer and the parent company have not been greatly impacted by the current economic situation and notes that since the year end the Employer has continued to make the required contributions as set out in the Schedule of Contributions.

#### 2 IDENTIFICATION OF THE FINANCIAL STATEMENTS

The Plan is established as a trust under English law. The address for enquiries to the Plan is included on page 1.

#### 3 COMPARATIVE DISCLOSURES FOR THE FUND ACCOUNT

	Note	Final Salary Section for the year ended 5 April 2022 £	Money Purchase Section for the year ended 5 April 2022 £	Total for the year ended 5 April 2022 £
<b>CONTRIBUTIONS AND BENEFITS</b>				
Employer contributions		2,614,213	17,645	2,631,858
Employee contributions		1,026	5,799	6,825
<b>Total Contributions</b>	5	2,615,239	23,444	2,638,683
Other income	6	-	-	-
		<u>2,615,239</u>	<u>23,444</u>	<u>2,638,683</u>
Benefits paid or payable	7	(1,924,348)	(175,862)	(2,100,210)
Payments to and on account of leavers	8	(474,097)	(20,879)	(494,976)
Administrative expenses	9	(9)	-	(9)
		<u>(2,398,454)</u>	<u>(196,741)</u>	<u>(2,595,195)</u>
<b>NET ADDITIONS / (WITHDRAWALS) FROM DEALINGS WITH MEMBERS</b>		<u>216,785</u>	<u>(173,297)</u>	<u>43,488</u>
<b>INVESTMENT RETURNS</b>				
Investment income	10	21,015	9	21,024
Investment management expenses	11	(53,747)	-	(53,747)
Change in market value of investments	12.1	1,672,665	335,972	2,008,637
<b>NET RETURNS ON INVESTMENTS</b>		<u>1,639,933</u>	<u>335,981</u>	<u>1,975,914</u>
<b>NET INCREASE IN THE FUND DURING THE YEAR</b>		1,856,718	162,684	2,019,402
<b>TRANSFERS BETWEEN SECTIONS</b>	13	444,292	(444,292)	-
<b>NET ASSETS OF THE PLAN AT 6 APRIL</b>		50,763,748	12,508,209	63,271,957
<b>NET ASSETS OF THE PLAN AT 5 APRIL</b>		<u>53,064,758</u>	<u>12,226,601</u>	<u>65,291,359</u>

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 4 ACCOUNTING POLICIES

The following principal accounting policies have been adopted in the preparation of the financial statements.

##### 4.1 Contributions

Employee normal contributions, including Additional Voluntary Contributions (AVCs), are accounted for by the Trustee when they are deducted from pay by the Employer.

Employer normal contributions which are expressed as a rate of salary are accounted for on the same basis as the employees' contributions, in accordance with the Schedule of Contributions in force during the year.

Employer deficit funding contributions are accounted for on the due dates on which they are payable under the Schedule of Contributions or on receipt if earlier with the agreement of the Employer and Trustee.

##### 4.2 Payments to members

Pensions in payment are accounted for in the period to which they relate.

Benefits are accounted for in the period in which the members notifies the Trustee of their decision on the type or amount of benefit to be taken, or if there is no member choice, on the date of retiring or leaving.

Individual transfers out of the Plan are accounted for when member liability is discharged which is normally when the transfer amount is paid.

##### 4.3 Expenses

In accordance with the Schedules of Contributions in force during the year, Pension Protection Fund levies, insurance premiums for death in service benefits as well as management and administration expenses are payable by the Employer as and when they fall due.

##### 4.4 Investment income

Investment income arising from the underlying investments of the pooled investment vehicles is reinvested within the pooled investment vehicles and reflected in the unit price and is reported within 'Change in market value'.

Income from annuity policies held by the Trustee to fund benefits payable to the Plan members is accounted for as investment income on an accruals basis linked to the corresponding pension payments. Detailed information in this respect is currently not available and is subject to ongoing investigations, and therefore the annuity income and related payment amounts included in the financial statements have been estimated.

For the Final Salary Section any performance related fees as well as any periodic charges and the running costs of the funds are taken out of the underlying assets directly, except for LDI funds which are separately invoiced. For the Money Purchase Section investment managers' fees are not charged separately but are allowed for in the unit pricing of the funds.

Other income items are accounted for on an accruals basis.

##### 4.5 Change in market value of investments

The change in market value of investments during the year comprises all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year.

##### 4.6 Valuation of investments

Investments are included at fair value.

Unitised pooled investment vehicles which are not quoted on an active market are valued at the bid-price quoted by the manager or at the single price if only one price is quoted. Where funds are valued weekly the value is taken as at the week ending immediately before or after the year end date.

The insurance policies are valued at the fair value provided by the insurer and are inclusive of reversionary and final bonuses.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 4 ACCOUNTING POLICIES (CONTINUED)

##### 4.7 Valuation of investments (continued)

AVC investments are included at market price at the year end, as provided by the AVC provider or, where market values are not readily available, at the latest valuation adjusted for subsequent cash movements.

The Plan has in place annuity contracts for 26 members. The Trustee, after taking advice from the Plan Actuary, has concluded that the value of these policies is immaterial for accounts purposes and therefore has not included them in the Plan's financial statements as at 5 April 2023. The value attributed to them as at 5 April 2023 was approximately 0.2% of the Plan's net assets at that date and was arrived at using the s179 valuation as at that date. The Plan Actuary has confirmed that the position since that date has not materially changed.

##### 4.8 Currency

The Plan's functional currency and presentational currency is pound sterling (GBP).

#### 5 CONTRIBUTIONS

	Final Salary Section 2023 £	Money Purchase Section 2023 £	Total 2023 £
<b>Employer's Contributions</b>			
Normal contributions	8,069	13,284	21,353
<b>Employees' Contributions</b>			
Normal contributions	1,102	4,428	5,530
	<b>9,171</b>	<b>17,712</b>	<b>26,883</b>

	Final Salary Section 2022 £	Money Purchase Section 2022 £	Total 2022 £
<b>Employer's Contributions</b>			
Normal contributions	8,213	17,645	25,858
Deficit contributions	2,606,000	-	2,606,000
<b>Employees' Contributions</b>			
Normal contributions	1,026	5,799	6,825
	<b>2,615,239</b>	<b>23,444</b>	<b>2,638,683</b>

AVCs for both Final Salary and Money Purchase members are accounted for in the Money Purchase section as they provide defined contribution benefits to the individuals on whose behalf contributions are paid. There are currently no members making additional voluntary contributions to the Plan.

In accordance with the Schedule of Contributions certified by the Plan Actuary on 5 April 2023 deficit funding contributions of £2,606,000 and £5,232,000 are due to be paid to the Plan by 5 April 2022 and 30 June 2023 respectively. Contributions received subsequent to the year end were diverted to an escrow account.

## THE MILLENNIUM &amp; COPTHORNE PENSION PLAN

YEAR ENDED 5 APRIL 2023

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## 6 OTHER INCOME

	Final Salary Section 2023 £	Money Purchase Section 2023 £	Total 2023 £
Claims on term insurance policies	<b>34,154</b>	-	<b>34,154</b>
	Final Salary Section 2022 £	Money Purchase Section 2022 £	Total 2022 £
Other income	-	-	-

## 7 BENEFITS PAID OR PAYABLE

	Final Salary Section 2023 £	Money Purchase Section 2023 £	Total 2023 £
Pension payments	1,629,669	-	1,629,669
Commutations and lump sum retirement benefits	124,585	65,391	189,976
Lump sum death benefits	75,187	46,439	121,626
	<b>1,829,441</b>	<b>111,830</b>	<b>1,941,271</b>
	Final Salary Section 2022 £	Money Purchase Section 2022 £	Total 2022 £
Pension payments	1,575,439	-	1,575,439
Commutations and lump sum retirement benefits	269,886	175,862	445,748
Lump sum death benefits	79,023	-	79,023
	1,924,348	175,862	2,100,210

## 8 PAYMENTS TO AND ON ACCOUNT OF LEAVERS

	Final Salary Section 2023 £	Money Purchase Section 2023 £	Total 2023 £
Individual transfers out to other schemes	<b>5,049</b>	<b>33,470</b>	<b>38,519</b>
	Final Salary Section 2022 £	Money Purchase Section 2022 £	Total 2022 £
Individual transfers out to other schemes	474,097	20,879	494,976



## THE MILLENNIUM &amp; COPTHORNE PENSION PLAN

YEAR ENDED 5 APRIL 2023

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## 9 ADMINISTRATIVE EXPENSES

	Final Salary Section 2023	Money Purchase Section 2023	Total 2023
	£	£	£
Other expenses	17	-	17
	Final Salary Section 2022	Money Purchase Section 2022	Total 2022
	£	£	£
Other expenses	9	-	9

In accordance with the Schedules of Contributions all administrative expenses are met by the Principal Employer. The expenses noted above relate to member traces, which are considered a miscellaneous Plan expense.

## 10 INVESTMENT INCOME

	Final Salary Section 2023	Money Purchase Section 2023	Total 2023
	£	£	£
Annuity income	20,700	-	20,700
Interest on cash deposits	172	78	250
	<u>20,872</u>	<u>78</u>	<u>20,950</u>
	Final Salary Section 2022	Money Purchase Section 2022	Total 2022
	£	£	£
Annuity income	21,000	-	21,000
Interest on cash deposits	15	9	24
	<u>21,015</u>	<u>9</u>	<u>21,024</u>

## 11 INVESTMENT MANAGEMENT EXPENSES

	Final Salary Section 2023	Money Purchase Section 2023	Total 2023
	£	£	£
Investment management & custody	7,941	-	7,941
	Final Salary Section 2022	Money Purchase Section 2022	Total 2022
	£	£	£
Investment management & custody	53,747	-	53,747

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12 RECONCILIATION OF INVESTMENTS

##### 12.1 Reconciliation of investments held at beginning and end of year:

	Value at 6 April 2022 £	Purchases at cost £	Sales Proceeds £	Change in market value £	Value at 5 April 2023 £
<b>Final Salary Section</b>					
Pooled investment vehicles	<u>50,318,922</u>	<u>43,712,829</u>	<u>(42,598,964)</u>	<u>(11,602,941)</u>	<u>39,829,846</u>
<b>Money Purchase Section</b>					
Pooled investment vehicles	11,543,369	888,312	(1,082,777)	(1,041,954)	10,306,950
Insurance policies	188,044	-	(32,260)	130	155,914
AVCs	<u>359,387</u>	<u>-</u>	<u>(304,062)</u>	<u>(27,625)</u>	<u>27,700</u>
	<u>12,090,800</u>	<u>888,312</u>	<u>(1,419,099)</u>	<u>(1,069,449)</u>	<u>10,490,564</u>

The change in market value of investments during the year comprises all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year.

The pooled investment vehicles are other managed funds. The Trustee has delegated responsibility for the custody of the Plan assets to the investment managers. All investment managers are registered in the United Kingdom.

The Trustee holds individual insurance policies that secure the pensions payable, or an element of the pensions payable, to specified beneficiaries of the Final Salary Section. Whilst these policies remain assets of the Trustee, it has determined with its advisers not to value them for the purpose of the Plan's accounts as they are deemed immaterial in value.

The money purchase section assets are allocated as follows:

	Value at 5 April 2023 £	Value at 5 April 2022 £
Allocated to members	10,490,564	11,941,239
Not allocated to members	-	149,561
	<u>10,490,564</u>	<u>12,090,800</u>

Money purchase pooled investment vehicles investments purchased by the Plan are allocated to provide benefits to the individuals on whose behalf corresponding contributions are paid. The investment managers hold the investment units on a pooled basis for the Trustee and the administrator allocates these investment units to individual members to reflect the member's chosen options. This is different from investment assets in the Final Salary Section. These are not allocated to individual members but retained with the aim of meeting all of the Plan's future pension payments.

The Trustee may hold investment units representing the value of Employer contributions that have been retained by the Plan that relate to members leaving the Plan prior to vesting. There were nil (2022: £149,561) Trustee holdings held at year end.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12.2 CONCENTRATION OF INVESTMENTS

The following investments account for more than 5% of the Plan's net assets at the year-end:

	2023	2023	2022	2022
	£	%	£	%
<b>Final Salary Section</b>				
Baillie Gifford Diversified Growth Fund	5,780,041	11.4	9,475,628	14.5
Thread Life Multi Asset Fund	5,631,459	11.1	9,655,572	14.8
Insight Liquidity Fund	4,130,391	8.1	-	-
Insight LDI Partially Funded Gilts 2041-2050 Fund	3,055,019	6.0	-	-
Insight LDI Partially Funded Gilts 2031-2040 Fund	3,616,940	7.1	-	-
M&G Total Return Credit Investment Fund	5,000,911	9.9	8,111,138	12.4
L&G Life APBA Future World Fund - GBP Hedged Fund	2,654,913	5.2	4,103,138	6.3
BMO Real Dynamic LDI	-	-	4,611,719	7.1
BMO Nominal Dynamic LDI	-	-	4,825,633	7.4
BMO Sterling Liquidity Fund Buy & Hold	-	-	5,309,442	8.1
L&G Life APAZ Future World Fund	-	-	4,226,652	6.5
<b>Money Purchase Section</b>				
L&G Diversified Fund	8,030,604	15.8	8,945,968	13.7
	<b>37,900,278</b>	<b>74.6</b>	<b>59,264,890</b>	<b>90.8</b>

The Final Salary Section investments are held on the Mobius Life Platform.

#### 12.3 POOLED INVESTMENT VEHICLES

	Final Salary Section 2023	Money Purchase Section 2023	Total 2023
	£	£	£
Equity	5,164,937	207,231	5,372,168
Bonds	5,000,911	1,393,747	6,394,658
LDI	14,122,107	-	14,122,107
Diversified Growth	11,411,500	8,030,604	19,442,104
Managed Property	-	22,946	22,946
Cash	4,130,391	652,422	4,782,813
	<b>39,829,846</b>	<b>10,306,950</b>	<b>50,136,796</b>
	Final Salary Section 2022 (as restated)	Money Purchase Section 2022	Total 2022
	£	£	£
Equity	8,329,790	229,183	8,558,973
Bonds	8,111,138	2,025,205	10,136,343
LDI	9,437,353	-	9,437,353
Diversified Growth	19,131,199	8,945,968	28,077,167
Managed Property	-	26,773	26,773
Cash	5,309,442	316,240	5,625,682
	<b>50,318,922</b>	<b>11,543,369</b>	<b>61,862,291</b>

The comparative figures as at 31 March 2022 have been restated as the investment report provided a more transparent and accurate split of asset types.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12.4 TRANSACTION COSTS

Indirect transaction costs are incurred through the bid-offer spread on investments and are charged in the unit price. The amount of indirect transaction costs is not separately provided to the Plan. There were no direct transaction costs incurred in the year (2022: nil).

#### 12.5 INSURANCE POLICIES

	Final Salary Section 2023	Money Purchase Section 2023	Total 2023
	£	£	£
<b>Insurance policies</b>			
Prudential	-	155,914	155,914
	-	155,914	155,914
	Final Salary Section 2022	Money Purchase Section 2022	Total 2022
	£	£	£
<b>Insurance policies</b>			
Utmost Life and Pensions Limited	-	35,149	35,149
Prudential	-	152,895	152,895
	-	188,044	188,044

#### 12.6 AVC INVESTMENTS

The Trustee holds assets invested separately from the main fund in the form of individual insurance policies securing additional benefits on a money purchase basis for those members electing to pay additional voluntary contributions. Members participating in this arrangement each receive an annual statement made up to 5 April confirming the amounts held to their account and the movements in the year. The aggregate amounts of AVC investments are as follows:

	Final Salary Section 2023	Money Purchase Section 2023	Total 2023
	£	£	£
Zurich Assurance Ltd	-	27,700	27,700
	-	27,700	27,700
	Final Salary Section 2022	Money Purchase Section 2022	Total 2022
	£	£	£
Utmost Life and Pensions Limited	-	253,976	253,976
Aviva	-	79,355	79,355
Zurich Assurance Ltd	-	26,056	26,056
	-	359,387	359,387

AVCs for both Final Salary and Money Purchase members are accounted for in the Money Purchase section as they provide defined contribution benefits to the individuals on whose behalf contributions are paid.

During the year, Utmost Life and Pensions Limited and Aviva were fully disinvested and transferred to Legal & General.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12.7 FAIR VALUE HIERARCHY

For the purposes of this most of the pooled investment vehicles have all been included in level 2 as the pooled funds themselves are not exchange traded. The funds are all single priced.

The Plan's investments can therefore be categorised as follows:

	Level 1	Level 2	Level 3	Total 2023
	£	£	£	£
<b>Final Salary Section</b>				
Pooled investment vehicles	-	39,829,846	-	39,829,846
<b>Money Purchase Section</b>				
Pooled investment vehicles	-	10,306,950	-	10,306,950
Insurance policies	-	-	155,914	155,914
AVC investments	-	-	27,700	27,700
	-	10,306,950	183,614	10,490,564
	Level 1	Level 2	Level 3	Total 2022 (as restated)
	£	£	£	£
<b>Final Salary Section</b>				
Pooled investment vehicles	-	50,318,922	-	50,318,922
<b>Money Purchase Section</b>				
Pooled investment vehicles	-	11,543,369	-	11,543,369
Insurance policies	-	35,149	152,895	188,044
AVC investments	-	333,332	26,055	359,387
		11,885,077	205,723	12,090,800

The comparative figures as at 31 March 2022 have been restated as the property assets held by the Money Purchase Section are unit linked, therefore Level 2 is deemed a more appropriate disclosure.

Please note:

A fair value measurement is categorised in its entirety on the basis of the lowest level input that is significant to the fair value measurement in its entirety.

Level 1: The unadjusted quoted price in an active market for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable (i.e. developed using market data) for the asset or liability, either directly or indirectly.

Level 3: Inputs are unobservable (i.e. for which market data is unavailable) for the asset or liability.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12.8 INVESTMENT RISKS

FRS 102 requires the disclosure of information in relation to certain investment risks. These risks are set out by FRS 102 as follows:

Credit risk: this is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

Market risk: this comprises the following elements:

- Currency risk: this is the risk that the fair value or future cash flows of a financial asset will fluctuate because of changes in foreign exchange rates.
- Interest rate risk: this is the risk that the fair value or future cash flows of a financial asset will fluctuate because of changes in market interest rates.
- Other price risk: this is the risk that the fair value or future cash flows of a financial asset will fluctuate because of changes in market prices (other than those arising from interest rate of currency risk) whether those changes are caused by factors specific to the individual financial instrument of its issuer, or factors affecting all similar financial instruments traded in the market.

The Trustee determines its investment strategy after taking advice from a professional investment advisor. The Plan has exposure to these risks because of the investments it makes in following the investment strategy set out on the following page. The Trustee manages investment risks, including credit risk and market risk, by way of strategic advice from its investment consultant, taking into account the Plan's investment objectives.

For Defined Benefit assets, these investment objectives are implemented through the investment management agreements in place with the Plan's investment managers, which are managed on an "investment platform" provided by Mobius Life. The extent to which the investment strategy delivers on its objectives is monitored by the Trustee via regular review and monitoring of the portfolio. The Plan's AVC holdings and Trustee Bank Account balance are not included in these disclosures as they are not considered to be significant.

For Defined Contribution assets, the Trustee objective is to make available to members of the Plan an appropriate range of investment options. To do so, they have entered into an investment management agreement with LGIM that sets out the underlying investments to be offered to members as part of both the default lifestyle investment strategy and self-select options, which the Trustee review on a periodic basis.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12.8 INVESTMENT RISKS (CONTINUED)

Further information on the Trustee's approach to risk management, credit and market risk is set out below.

##### **Defined Benefits Section**

##### **(i) Investment Strategy**

The investment objective of the Defined Benefit Section ("DB Section") is to invest the Plan's assets in the below allocation:

Asset Class	Allocation (%)
<b>Growth Assets</b>	<b>50.0</b>
LGIM Future World Fund	7.5
LGIM Future World Fund (GBP Hedged)	7.5
Baillie Gifford Diversified Growth Fund	17.5
Threadneedle Multi Asset Fund	17.5
<b>Stabilising Assets</b>	<b>50.0</b>
M&G Total Return Credit Investment Fund	15.0
Insight Liability Driven Investment ("LDI")	23.5
Insight Sterling Liquidity Fund	11.5
<b>Total</b>	<b>100.0</b>

The Trustee sets the investment strategy for the DB Section taking into account the financial position of the DB Section and the Plan as a whole, the strength of the employer covenant, the nature of the DB liabilities and the funding/contribution arrangements agreed with the Employer. The Trustee's policy in relation to setting the DB investment strategy is set out in the DB Section's Statement of Investment Principles ("SIP"), with details of any changes during the Plan year included in the Trustees' report.

##### **(ii) Credit Risk**

To gain exposure to asset classes in a cost effective way (in both monetary and governance terms), the Plan invests in pooled investment vehicles. The DB Section is therefore directly exposed to credit risk in relation to these pooled investment vehicles. The value of assets invested in pooled funds and therefore directly exposed to credit risk as a result of this as at the Plan year end was £39.8m (2022: £50.3m).

The Plan is also subject to indirect credit risk in relation to bonds, over-the-counter ("OTC") derivatives, repurchase agreements and cash held within pooled investment vehicles. The value of assets exposed indirectly to credit risk as a result of this as at the Plan year end was £34.7m (2022: £42.0m). This value includes pooled investment vehicles that have only a partial allocation to these asset classes.

In respect of the Trustee's approach to managing credit risk arising from the various asset classes, the Trustee makes the following observations:

- The credit risk from Sovereign Government bonds is considered to be minimal. These assets are primarily held for risk management purposes.
- The credit risk from corporate (investment grade) bonds is mitigated by investing in a diversified range of bonds, with decisions around specific selection of bonds/bond issuers delegated to the investment managers. These assets are held for the purposes of generating income and return, as well as for risk management purposes, and the expected return from these assets is considered appropriate for the associated risk.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12.8 INVESTMENT RISKS (CONTINUED)

##### Credit Risk (Continued)

- The credit risk from corporate (sub-investment grade) and other bonds is mitigated via diversification to minimise the impact of default by any one issuer – again decisions around specific bond selections are delegated to the investment managers. These assets are held for the purposes of generating returns, and the expected return from these assets is considered appropriate for the associated risk.
- OTC derivative contracts are not guaranteed by any regulated exchange and the Plan is therefore exposed to the risk of failure of the counterparty. The credit risk for OTC swaps and/or repurchase agreements is mitigated by use of collateral arrangements to ensure the potential loss on default to both parties is minimised. Credit risk also arises on currency forward contracts, for which no collateral arrangements are in place (but all counterparties are required to be at least investment grade).
- The credit risk associated with direct cash balances held with the Plan's investment managers or within the Trustee bank account is mitigated by the use of regular sweeps and such cash is invested into a liquidity fund or other pooled funds.
- Pooled liquidity funds will invest with a diversified range of institutions, which are at least investment grade credit rated, to mitigate credit risk.
- A summary of the pooled investment vehicles by type of arrangement is shown below.

Investment Type	2023 (£m)	2022 (£m)
Unit Linked Insurance Contracts	39.8	50.3
<b>Total</b>	<b>39.8</b>	<b>50.3</b>

*Source: Mobius Life, Mercer.*

*Figures may not sum to total due to rounding.*

*Valuations are based on bid prices where available otherwise mid/single price values are used.*

- Direct credit risk arising from pooled investment vehicles is mitigated by ring-fencing of the underlying assets from the pooled manager, the regulatory environment in which the pooled fund manager operates and diversification of investments amongst a number of pooled arrangements with separate investment managers. The Trustee carries out due diligence checks and receives professional advice from its investment consultant before appointing new pooled investment managers.

##### (iii) Currency risk

The Plan is subject to indirect currency risk because some of the underlying holdings of the pooled investment vehicles held are not denominated in Sterling, and are not fully "currency hedged" by the investment manager. The value of holdings subject to this risk as at the Plan year end totalled £18.9m (2022: £31.5m). This value includes pooled investment vehicles that have only a partial exposure to currency risk.

The Trustee does not currently have a currency hedging policy in place. The Trustee notes that the Diversified Growth Fund managers may, from time to time, take unhedged overseas investment positions in pursuit of growth opportunities or to reduce overall fund risk.

##### (iv) Interest rate risk

The Plan is subject to interest rate risk via its Liability Driven Investment ("LDI") via pooled investment vehicles.

The Trustee have set a benchmark allocation of 23.5% to LDI managed by Insight (excluding cash holdings, which are not subject to material interest rate risk). If interest rates fall (or rise), the value of LDI assets is expected to rise (or fall) to match a proportion of the increase (or decrease) in liabilities arising from changes in the discount rate (which is calculated with reference to gilt-implied interest rates). The Trustee aims to achieve stability in the DB Section's funding position by "hedging" 100% of its funded liabilities, meaning interest rate movements cause the assets and liabilities to move in a broadly similar way.



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 12.8 INVESTMENT RISKS (CONTINUED)

##### Interest rate risk (Continued)

The Plan also has exposure to interest rate risk via its holdings in Diversified Growth Funds (“DGFs” – via holdings with Baillie Gifford, Columbia Threadneedle and Insight) and Multi Asset Credit (“MAC” – via holdings with M&G). The interest rate risk they introduce is expected to be low and/or taken by the investment manager as part of its investment process to add value. The value of holdings subject to this risk as at the Plan year end totalled £34.1m (2022: £41.4m).

##### (v) Other price risk

Other price risk arises principally in relation to the Plan’s non-bond assets, which includes holdings in pooled equity and Diversified Growth Funds.

The Plan has set a target allocation of 50% to non-bond assets. The DB Section’s exposure to other price risk is managed constructing a diversified portfolio of investments across a number of markets.

	2023 (£m)	2022 (£m)
Equity	5.2	8.3
Diversified Growth Funds	11.4	19.1
<b>Total</b>	<b>16.6</b>	<b>27.4</b>

Source: Mobius Life, Mercer.

Figures may not sum to total due to rounding.

Valuations are based on bid prices where available otherwise mid/single price values are used.

##### Defined Contribution Section

##### (i) Credit Risk

The Plan’s Defined Contribution Section (“DC Section”) is subject to direct credit risk in relation to LGIM as the options available to members are accessed via unit linked insurance funds provided by them. LGIM is regulated by the Financial Conduct Authority and authorised by the Prudential Regulation Authority, and maintains separate funds for its policyholders.

LGIM invests all of the Plan’s DC Section assets in their own insurance linked funds, the majority of which invest in pooled investment funds managed by other investment firms or in reinsurance arrangements with other life insurance companies.

The value of assets exposed directly to credit risk as a result of this at year end was £10.3m (2022: £11.5m).

##### (ii) Indirect Credit and Market Risks

The DC Section is also subject to indirect credit risk arising from underlying bond investments held in the unit-linked pooled insurance funds. The value of assets exposed indirectly to credit risk as a result of this at year end was £10.1m (2022: £11.3m).

- The credit risk from Sovereign Government bonds is considered to be minimal. These assets are primarily held for risk management purposes.
- The credit risk from corporate (investment grade) bonds is mitigated by investing in a diversified mix of (predominantly) investment grade rated bonds.
- The credit risk from corporate (sub-investment grade) and other bonds held directly or indirectly is mitigated via diversification to minimise the impact of default by any one issuer.

Indirect market risk arises where the underlying investments of a pooled investment vehicle are exposed to interest rate, currency or other price risks.

The DC section did not hold any funds denominated in a non-Sterling currency as at the Plan year end, but currency risk arises from the Sterling priced pooled investment vehicles which hold underlying investments denominated in foreign currencies. The value of assets exposed indirectly to currency risk as a result of this at year end was £8.2m (2022: £9.2m). The DC Section does not currently have a currency hedging policy.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### **12.8 INVESTMENT RISKS (CONTINUED)**

Indirect interest rate risk arises from underlying bond and money market investments held in the pooled investment vehicles. The value of assets exposed indirectly to interest rate risk as a result of this at year end was £10.1m (2022: £11.3m).

Indirect other price risk arises on the majority of underlying assets held in the pooled investment vehicles where market or investment specific factors, beyond interest rate risk and currency risk, cause value fluctuations. For the DC Section, the Trustee manages this risk by investing in a diversified portfolio of pooled investment vehicles, to avoid reliance on particular risk drivers. The value of assets exposed indirectly to other price risk as a result of this at year end was £10.3m (2022: £9.2m).

These values include pooled investment vehicles that have only a partial exposure to these risks.

The Trustee has considered indirect risks in the context of the investment strategy.

The risks disclosed here relate to the Plan's DC investments as a whole. As members are able to choose their own investments from the range of funds offered by the Trustee, it should be noted that member level risk exposures will be dependent on the funds chosen by members.

#### **13 TRANSFERS BETWEEN SECTIONS**

The transfer between sections arise following the retirement of members who held benefits in both sections. The amount relates to the members' money purchase benefits, including the surrender value of any AVC benefits, which were transferred to the final salary section, for inclusion in the benefits payable by the Plan.

#### **14 TAX**

The Plan is a registered pension scheme for tax purposes under the Finance Act 2004. The Plan is therefore exempt from income tax and capital gains tax except for certain withholding taxes relating to overseas investment income. To the Trustee's knowledge there is no reason why such approval should be prejudiced or withdrawn.

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### 15 CURRENT ASSETS

	2023	2022
	£	£
<b>Final Salary Section</b>		
Bank balance	118,993	2,664,865
Contributions due		
- from Employer	675	633
- from employees	93	68
Prepaid benefits	137,556	133,475
Other debtors	2,837	14,351
	<u>260,154</u>	<u>2,813,392</u>
	2023	2022
	£	£
<b>Money Purchase Section</b>		
Bank balance	192,587	134,546
Contributions due		
- from Employer	940	1,206
- from employees	313	402
Due from Final Salary section	2,114	1,267
	<u>195,954</u>	<u>137,421</u>

Included in the bank balance of the Money Purchase Section is £72,709 (2022: £70,768) which is not allocated to members. Final Salary current assets are not allocated to members.

#### 16 CURRENT LIABILITIES

	2023	2022
	£	£
<b>Final Salary Section</b>		
Unpaid benefits	9,229	55,094
Accrued investment fees	-	11,195
Due to Money Purchase section	2,113	1,267
	<u>11,342</u>	<u>67,556</u>
	2023	2022
	£	£
<b>Money Purchase Section</b>		
Unpaid benefits	50,347	-
Other creditors	1,620	1,620
	<u>51,967</u>	<u>1,620</u>

Final Salary current liabilities are not allocated to members. All Money Purchase current liabilities are allocated to members.

#### 17 EMPLOYER- RELATED INVESTMENTS

There were no Employer related investments during the Plan year within the meaning of Section 40(2) of the Pensions Act 1995 at the date of approval of the financial statements (2022: nil).

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### **18 CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES**

The Virgin Media Ltd v NTL Pension Trustees II decision, handed down by the High Court on 16 June 2023, considered the implications of section 37 of the Pension Schemes Act 1993. This has potential to affect the Plan although the extent of the impact is unknown at this stage. The Trustee intends to investigate the implications and take necessary action. However, the Trustee understands that the case is likely to be appealed, and therefore await that appeal before deciding what action is required.

#### **19 GMP EQUALISATION**

As explained on page 5 of the Trustee's Report, on 26 October 2018 the High Court handed down a judgment involving the Lloyds Banking Group's defined benefit pension schemes. The judgment concluded the schemes should be amended to equalise pension benefits for men and women in relation to guaranteed minimum pension benefits. The issues determined by the judgment arise in relation to many other defined benefit pension schemes. Work has taken place to improve the quality of the data and to commence calculation of some sections of members' benefits. During the year the Trustee has taken actuarial and legal advice and is liaising with the Employer to agree an equalisation approach. Further advice will be taken before the work can be completed. In the actuarial valuation as at 5 April 2020 the Plan Actuary included an allowance of 1.88% of the liabilities for the Final Salary section and 1.09% for the Money Purchase section in respect of GMP equalisation.

The High Court made a further ruling in November 2020 concerning GMP equalisation on past transfers and the Trustee will be considering the implication of this latest ruling on the Plan in due course. Any adjustments necessary will be recognised in the financial statements in future years.

#### **20 TRANSACTIONS WITH RELATED PARTIES**

The cost of Millennium & Copthorne Hotels Limited staff involved in running the Plan is not recharged to the Plan. No refunds have been made to the Principal Employer.

As per the Schedules of Contributions in force during the year, all administrative expenses of the Plan are met by the Principal Employer.

Two Trustee Directors (2022: two) are pensioner members of the Plan and the benefits payable are in line with the Plan Rules and non-Trustee members.

During the year £681 was paid to the Trustee Directors by the Employer for expenses incurred in the provision of Trustee services (2022: £nil). The Independent Trustee is entitled to charge reasonable costs in respect of their services as a professional trustee. The fees payable by the Employer for the year ended 5 April 2023 in respect of the Independent Trustee amounted to £26,500 (2022: £24,000).

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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# Schedule of Contributions (Revised)

## Millennium and Cophorne Pension Plan

This schedule of contributions has been prepared by the Trustee, after obtaining the advice of Jennifer Knowles, the Scheme Actuary. It replaces the previous schedule of contributions which was actuarially certified on 22 June 2021.

### **Period covered by this schedule of contributions**

This schedule of contributions takes effect from the date it is certified by the Scheme Actuary. It ends five years after the date it is certified by the Scheme Actuary.

## Final Salary Section

### **Contributions by active members**

5.0% of Pensionable salaries. Members may also make Additional Voluntary Contributions (AVCs). These are to be deducted by the employer and paid to the scheme by the 19<sup>th</sup> of the calendar month following deduction.

### **Contributions by employer in respect of future accrual of benefits, death in service benefits and expenses**

36.3% of Pensionable Salaries payable monthly by the 19<sup>th</sup> of the calendar month after that to which they relate.

Levy payments to the Pension Protection Fund, insurance premiums for death in service benefits as well as management and administration expenses are payable by the employer in addition, as and when they are due.

### **Contributions by employer in respect of the shortfall in funding**

In accordance with the revised recovery plan dated 5 April 2023, the employer paid a contribution of £2,606,000 to the scheme by 5 April 2022.

A further contribution of £5,232,000 will be paid to the scheme, or such other arrangement as the Trustee and Principal Employer may agree, by 30 June 2023.

### **Additional employer contributions**

The employer may pay additional contributions of any amount and at any time to those set out above.

### **Pensionable Salary**

This is defined as "basic salary calculated at 1 April each year".

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### SCHEDULE OF CONTRIBUTIONS (CONTINUED)

#### Money Purchase Section

##### Contributions by active members

CATEGORY	RATE
Previous members of the Rank Pension Plan	Can choose to pay 0.0%, 1.0% or 2.0% of Pensionable Salary
All other members	2.0% of Pensionable Salary

Members may also make Additional Voluntary Contributions (AVCs).

Members' contributions are deducted from their earnings each pay period (monthly/fortnightly) and the Employer will pay these contributions to the scheme by the 19th day of the month following deduction.

##### Contributions by the employer in respect of active members

CATEGORY	RATE
Previous members of the Rank Pension Plan	6.0% of Pensionable Salary, plus an additional contribution to match the contribution made by the member
All other members	6.0% of Pensionable Salary

The Employer will pay these contributions to the scheme by the 19<sup>th</sup> of the calendar month after that to which they relate.

##### Additional employer contributions

The employer may pay additional contributions of any amount and at any time to those set out above.

##### Pensionable Salary

This is defined as "basic salary calculated at 1 April each year".



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### SCHEDULE OF CONTRIBUTIONS (CONTINUED)

#### Signatures

This schedule of contributions has been agreed by the Trustee.

Signed on behalf of Millennium and Copthorne Pension Trustee Limited:

Signature:   
Name: Valerie J Simpson  
Position: Trustee Chair  
Date: 5 April 2023

Signature:   
Name: Ruraigh Whitehead  
Position: Trustee Director  
Date: 5 April 2023

This schedule of contributions has been agreed by the Employer.

Signed on behalf of Millennium and Copthorne Hotels Limited:

Signature:   
Name: David Hassan  
Position: Deputy General Counsel and Company Secretary *Director*  
Date: 5 April 2023

This schedule of contributions has been agreed by the Trustee after obtaining actuarial advice from me.

Signature:   
Name: Jennifer Knowles  
Fellow of the Institute and Faculty of Actuaries  
Position: Scheme Actuary  
Date: 5 April 2023

THE MILLENNIUM & COPTHORNE PENSION PLAN  
YEAR ENDED 5 APRIL 2023

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# Actuary's Certification of Schedule of Contributions

## Millennium and Cophthorne Pension Plan

### Adequacy of rates of contributions

1. I certify that, in my opinion, the rates of contributions shown in this schedule of contributions are such that the statutory funding objective could have been expected on 5 April 2020 to be met by the end of the period specified in the recovery plan dated (i.e. signed on behalf of the trustees on) 5 April 2023.

### Adherence to statement of funding principles

2. I hereby certify that, in my opinion, this schedule of contributions is consistent with the statement of funding principles dated (i.e. signed on behalf of the trustees on) 22 June 2021.

The certification of the adequacy of the rates of contributions for the purpose of securing that the statutory funding objective can be expected to be met is not a certification of their adequacy for the purpose of securing the scheme's liabilities by the purchase of annuities, if the scheme were to be wound up.

Signature:



Date:

5 April 2023

Name:

Jennifer Knowles

Qualification:

Fellow of the Institute and Faculty of Actuaries

Address:

Tower Place  
London  
EC3R 5BU

Name of Employer:

Mercer Limited



# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### MEMBERS' INFORMATION


#### INTRODUCTION

The Plan is a mixed benefit scheme and is administered by Mercer Limited in accordance with the establishing document and Rules, solely for the benefit of its members and other beneficiaries.

#### Other information

- (i) The Trustee is required to provide certain information about the Plan to the Registrar of Pension Schemes. This has been forwarded to The Registrar of Pension Schemes. Due to the coronavirus, you can currently only contact the Pension Tracing Service online or by telephone:

 0800 731 0193


 [www.gov.uk/find-pension-contact-details](http://www.gov.uk/find-pension-contact-details)


- (ii) The Pensions Ombudsman (TPO) deals with complaints and disputes which concern the administration and/or management of occupational and personal pension schemes. Members have the right to refer a complaint to TPO free of charge.


Contact with TPO about a complaint needs to be made within three years of when the event(s) being complained about happened – or, if later, within three years of when a member first knew about it (or ought to have known about it). There is discretion for those time limits to be extended.

TPO operates an Early Resolution Service (**ERS**) in addition to its normal Adjudication Service that aims to provide a quick, informal and streamlined process. Any member that elects to use the ERS does not need to follow the Trustee's Internal Dispute Resolution Procedure (**IDRP**). However should any complaint that has gone through the ERS remain unresolved, TPO expects the IDRP to be followed prior to complaint being passed to its Adjudication Service.

The Pensions Ombudsman  
10 South Colonnade  
Canary Wharf  
London  
E14 4PU

 [enquiries@pensions-ombudsman.org.uk](mailto:enquiries@pensions-ombudsman.org.uk)

 0800 917 4487


 [www.pensions-ombudsman.org.uk](http://www.pensions-ombudsman.org.uk)

- (iii) MoneyHelper provides pension guidance, money guidance and debt advice. For any general enquiries on their pensions, members can contact the MoneyHelper Service.

A local adviser can usually be contacted through a Citizen's Advice Bureau. Alternatively, the Service can be contacted at: MoneyHelper can be contacted at:

MoneyHelper  
Holborn Centre  
120 Holborn  
London EC1N 2TD

 [pensions.enquiries@moneyhelper.org.uk](mailto:pensions.enquiries@moneyhelper.org.uk)

 0115 965 9570

 [www.moneyhelper.org.uk](http://www.moneyhelper.org.uk)

# THE MILLENNIUM & COPTHORNE PENSION PLAN

## YEAR ENDED 5 APRIL 2023

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### MEMBERS' INFORMATION (CONTINUED)

- (iv) The statutory body that regulates occupational pension schemes is The Pensions Regulator (**TPR**). TPR works with pension scheme trustees, scheme managers and employers to help protect workplace pensions but does not deal with queries about individuals' pension benefits.
  
- (v) The Pensions Compensation Scheme was introduced to protect members' interests in certain circumstances, i.e. to provide compensation where an employer has become insolvent and the Plan's assets have been reduced due to fraud, theft, or misappropriation. It does not cover losses resulting from adverse investment returns.  
  
The Compensation Scheme is funded by a retrospective levy on occupational pension schemes.
  
- (vi) The Trust Deed and Rules, the Plan details, a copy of the Schedule of Contributions and Statement of Investment Principles are available for inspection free of charge by contacting the Trustee at the address on page 1. Any information relating to the members' own pension position, including estimates of transfer values should also be requested from the Plan Administrators at the address on page 1.

## APPENDIX 1

# ANNUAL IMPLEMENTATION STATEMENT (DB SECTION)

# Annual Implementation Statement

## MILLENNIUM & COPTHORNE PENSION PLAN – DB SECTION – YEAR TO 5 APRIL 2023

### **Introduction:**

This statement sets out how, and the extent to which, the Statement of Investment Principles ('SIP') produced by the Trustee has been followed during the year to 5 April 2023. This statement has been produced in accordance with The Pension Protection Fund (Pensionable Service) and Occupational Pension Plans (Investment and Disclosure) (Amendment and Modification) Regulations 2019 and the guidance published by the Pensions Regulator.

### **Investment Objectives of the Plan:**

The Trustee believes it is important to consider the policies in place in the context of the investment objectives they have set. The objectives of the Plan's DB section are included in the SIP and are as follows:

- To achieve an overall rate of return that is sufficient to ensure that assets are available to meet all liabilities as and when they fall due.
- To maximise returns at an acceptable level of risk taking into consideration the circumstances of the Plan.

### **Assessment of how the policies in the SIP have been followed for the year to 5 April 2023**

The information provided in the table below highlights the work undertaken by the Trustee during the year, and longer term where relevant, and sets out how this work followed the Trustee's policies in the SIP, relating to the DB Section of the Plan.

In the opinion of the Trustee, the policies set out in the SIP were adhered to during the year.

### **Review of the SIP**

The SIP was updated during the year to reflect changes to the investment strategy, details of which are set out in this statement. The Trustee will continue to review the SIP on a periodic basis, in line with regulatory requirements and following any material changes in investment strategy.



	<b>Requirement</b>	<b>Policy</b>	<b>In the year to 5 April 2023</b>
1	Securing compliance with the legal requirements about choosing investments	<p><i>The Trustee has obtained and considered written advice from a suitably qualified individual, employed by its investment consultants, Mercer Ltd ("Mercer"), whom it believes to have a degree of knowledge and experience that is appropriate for the management of its investments</i></p> <p>SIP section 1</p> <p><i>The Trustee has appointed Mercer as the independent investment adviser to the Plan. Mercer provides advice as and when the Trustee requires it, as well as raising any investment-related issues, of which it believes the Trustee should be aware.</i></p> <p>SIP section 3.2</p>	<p>Following an LDI review in March 2022, the Trustees agreed to transfer the management of the liability-driven investment ("LDI") portfolio from Columbia Threadneedle ("CTI" - formerly known as BMO) to Insight - this was implemented in June 2022. As part of this, the LDI and cash holdings were transferred to Insight and restructured to provide a closer match to the interest rate and inflation sensitivity of the DB Section's liabilities. Mobius Life (the intermediary between the Trustee and the Plan's investment managers) were also instructed to source collateral requirements on the Insight LDI funds from the Insight Liquidity Fund (a cash fund) going forward. The Trustee obtained written advice from Mercer confirming the suitability and appropriateness of these changes, as required by regulation.</p> <p>Following significant gilt market volatility during the second half of 2022 (during the "gilt market crisis" following the then-UK Chancellor's "mini budget", which markets deemed to be financially unsound), a further review of the LDI arrangements was conducted in Q4 2022, which included production of an updated Liability Benchmark Portfolio ("LBP"). It was identified that the DB Section's liability hedge ratios had become out of line with the target levels as a result of market movements and experience during the gilt market crisis. The LDI portfolio was rebalanced in January 2023 to restore the hedge ratios to the target levels and provide further stability in the DB Section's funding position.</p> <p>During the gilt market crisis period, the Trustee also undertook several wider rebalancing exercises in order to ensure Insight were able to meet collateral requirements on the leveraged LDI funds held by the DB Section – generally these exercises resulted in the sale of growth assets and the transfer of proceeds to cash.</p>



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			<p>During Q1 2023, the Trustee also undertook a detailed review of performance within the DB Section's growth asset portfolio to evaluate the ongoing appropriateness of the various equity and diversified growth ("DGF") funds held by the DB Section, given concerns raised by the Trustee around long-term performance.</p> <p>During the year, the Trustee also received verbal and written advice and information from Mercer regarding the ongoing impact of the humanitarian crisis in Ukraine, as well as the impact of rising interest rates and high inflation on the DB Section's investments. Following the gilt market crisis in late Q3/early Q4 2022, the Trustee also received advice and information from Mercer in relation to updated regulatory guidance/requirements around LDI arrangements.</p>
2	Kind of investments to be held	<p><i>The Trustee has determined the investment strategy after considering the Plan's liability profile and requirements of the Statutory Funding Objective, the Trustee's own appetite for risk, the views of the Sponsoring Employer on investment strategy, the Sponsoring Employer's appetite for risk, and the strength of the Sponsoring Employer's covenant. The Trustee has also received written advice from its Investment Adviser.</i></p>	<p>The basis of the Trustee's strategy is to divide the Plan's assets between a "growth" portfolio, comprising assets such as DGF and equities, and a "stabilising" portfolio, comprising assets such as multi-asset credit, cash and LDI.</p> <p>The DB Section's Liability Benchmark Portfolio ("LBP") was updated in Q4 2022 to ensure that the liability hedging mandate, managed by Insight as of June 2022, remained aligned with the sensitivities of the DB Section's liabilities.</p> <p>The Trustee is comfortable that the DB Section's assets were invested in line with their policies during the year. The Trustee received regular updates on the DB Section's asset allocation and investment performance as part of quarterly reporting provided by Mercer.</p>



		<p><i>The Trustee recognises the benefits of diversification across growth asset classes, as well as within them, in reducing the risk that results from investing in any one particular market. Where it considers it advisable to do so, the Trustee has appointed investment managers to select and manage the allocations across growth asset classes, in particular where it would not be practical (or appropriate) for the Trustee to commit the resources necessary to make these decisions themselves.</i></p> <p>SIP section 4.1</p> <p><i>The use of derivatives is permitted by the guidelines that apply to the pooled funds</i></p> <p>SIP section 4.3</p>	<p>Several of the funds in which the DB Section invests use derivatives either to increase economic exposure or as a tool to facilitate efficient portfolio management. Mostly notably, the Insight Partially Funded Gilt Funds (which comprise the DB Section's LDI portfolio alongside cash holdings in the Insight Liquidity Fund), are pooled investment funds which provide interest rate and inflation hedging for the DB Section - these funds use gilt derivatives and swaps in order to achieve additional interest rate and inflation exposure by generating "leverage". The Trustee remains comfortable with the use of derivatives within the DB Section's investment strategy.</p>
3	The balance between different kind of investments	<p>The Trustee has established a strategic investment benchmark for the Plan, taking into account the potential risks outlined in the SIP.</p> <p>The Trustee has adopted an investment strategy with a 50% allocation to Growth Assets (Equity, "DGFs") and a 50% allocation to Stabilising Assets (Multi-Asset Credit, Cash and Liability Driven Investments).</p>	<p>Investment/disinvestment requests are used to help keep the asset allocation broadly in line with the strategic allocation as set by the Trustee.</p> <p>During the year to 5 April 2023, the Trustee changed the strategic asset allocation of the DB Section to account for the transition of the LDI portfolio from CTI to Insight. The changes made to the investment strategy were implemented, taking into account the potential risks outlined in the SIP. The SIP was updated in Q3 2022 to reflect these changes to the strategic asset allocation.</p> <p>The Trustee is comfortable that the strategic asset allocation remained appropriate during the year under review, allowing for the changes made to the</p>



		SIP Appendix 1	investment strategy in June 2022. The Trustee is due to consider the strategic asset allocation in more detail as part of an upcoming investment strategy review, which will take place following completion of the actuarial valuation as at 5 April 2023.
4	Risks including the ways in which risks are to be measured and managed	<p><i>The Trustee recognises a number of risks involved in the investment of the Plan. The Trustee has considered risks which they believe may be financially material to the Plan over its anticipated lifetime.</i></p> <p>These considerations are taken into account in the selection, retention and realisation of investments.</p> <p>SIP section 5.0</p>	<p>The Trustee considers both quantitative and qualitative measures for risks when deciding investment policies, strategic asset allocation and the choice of fund managers/funds/asset classes.</p> <p>These risks were considered as part of the LDI review which took place in the first half of 2022, with consideration given to both quantitative and qualitative risks as part of the manager selection process. The Trustee did not explicitly consider ESG-related risks as part of the manager selection process in this instance, as ESG considerations are not directly applicable in general to LDI mandates.</p>
5	Expected return on investments	<p><i>The Trustee's primary investment objective for the Plan is to achieve an overall rate of return that is sufficient to ensure that assets are available to meet all liabilities as and when they fall due.</i></p> <p>SIP section 2.0</p>	Investment performance reports are reviewed by the Trustee on a quarterly basis, and include information on how each pooled fund is performing relative to its respective benchmark.
6	Realisation of investments	<p><i>In respect of the investment of contributions and any disinvestments to meet member benefit payments, the Trustee has decided on a structured approach to rebalance the assets in accordance with its overall strategy</i></p> <p>SIP section 4.1</p>	Contributions and disinvestments of monies to meet cash flow requirements during the year were undertaken in line with the Trustee's cash flow management and rebalancing policy. The policy as at the year-end states that contributions or required disinvestments of up to £500,000 are to be invested in, or sourced from, the Insight Liquidity Fund, which is a cash fund held by the DB Section to provide liquidity as required, as well as acting as a source of collateral for the LDI mandate.





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		<p><i>Mercer, on behalf of the Trustee, will take ESG considerations into account in the selection, retention and realisation of investments for the Plan.</i></p> <p>SIP section 4.4</p> <p><i>Where possible, cash outflows will be met from cash balances held by the Plan and from income from the Plan's investments in order to minimise transaction costs.</i></p> <p>SIP Appendix 2</p>	<p>In the event of a contribution, or required disinvestment, amounting to more than £500,000, Mercer is expected to provide further instructions and advice as to where these funds should be invested or sourced from.</p> <p>The DB Section's cashflow policy was updated in June 2022 to reflect the changes made to the investment strategy (the transition of the LDI portfolio from CTI to Insight).</p>
7	<p>Financially material considerations over the appropriate time horizon of the investments, including how those considerations are taken into account in the selection, retention and realisation of investments</p>	<p><i>The Trustee has prioritised assets which provide protection against movements in the Plan's liability value and also assets which provide diversification across a wide range of investment markets. The Trustee considers the financially significant benefits of these factors to be paramount.</i></p> <p><i>The Trustee understands that it must consider all factors that have the ability to impact the financial performance of the Plan's investments over the appropriate investment and funding time horizon. This includes, but is not limited to, environmental, social and governance</i></p>	<p>The investment performance reports are reviewed by the Trustee on a quarterly basis – these includes research ratings from the Mercer's manager research team. The research ratings included comprise both general manager/fund/strategy ratings and separate ESG-specific ratings, which set out a view of how well the manager integrates ESG considerations into the given strategy.</p> <p>The Trustee is comfortable with the research ratings applied to the funds, and continues to closely monitor these ratings and any significant developments at the investment managers. The Trustee receives regular updates on manager developments (including ESG ratings, and any changes therein) as part of investment performance reporting, and Mercer also provides ad-hoc information or advice in relation to significant developments which may require more urgent attention by the Trustee.</p>



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		<p><i>(ESG) factors (including but not limited to climate change).</i></p> <p><i>The Plan's assets are invested in pooled funds. The Trustee accepts the fact that it has very limited influence over the ESG policies and practices of the companies in which its managers invest. The Trustee will therefore rely on the policies and judgement of its investment managers and the Trustee will review those policies with the assistance of Mercer (the Trustee's investment adviser) at its quarterly trustee meetings.</i></p> <p><i>The Trustee will also consider the investment advisers assessment of how each investment manager embeds Environmental, Social and Governance ("ESG") considerations into its investment process and how the manager's responsible investment philosophy aligns with the Trustee's responsible investment policy. This includes the investment managers' policy on voting and engagement. The Trustee will use this assessment in decisions around selection, retention and realisation of manager appointments.</i></p> <p>SIP section 4.4</p>	<p>The DB Section's SIP includes the Trustee's policy on ESG factors, stewardship and climate change. This policy sets out the Trustee's beliefs on ESG and climate change and the processes followed by the Trustee in order to monitor ESG related risks and opportunities.</p> <p>In March 2022 (i.e. during the prior Plan year), the Trustee formulated a standalone Sustainable Investment Policy for the DB Section, which is separate from and in addition to the SIP. This policy covers in more detail the Trustee's views on ESG, including climate change, and provides a framework for ESG integration and monitoring in the DB Section's investment strategy. The Sustainable Investment Policy was not updated during the year under review but, similarly to the SIP, will be subject to review following any material change in policy or investment strategy.</p> <p>The Trustee keeps its policies under regular review with the SIP subject to review at least triennially or following any material change to the DB Section's investment strategy or policies.</p>
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8	The extent (if at all) to which non-financial matters are taken into account in the selection, retention and realisation of investments	<p><i>The Trustee has determined that the financial interests of the Plan members are its foremost priority when choosing investments.</i></p> <p><i>The Trustee only considers factors that are expected to have a financial impact on the Plan's investments. Non-financial matters are not taken into account in the selection, retention and realisation of investments. For this purpose, non-financial matters mean the views of the members and beneficiaries including (but not limited to) their ethical views and their views in relation to social and environmental impact and present and future quality of life of the members and beneficiaries of the Plan.</i></p> <p>SIP section 4.3</p>	Member views are not explicitly taken into consideration at the current time.
9	The exercise of the rights (including voting rights) attaching to the investments	<p><i>In relation to the exercise of the rights (including voting rights) attaching to the investments, the Trustee has delegated the decision on how to exercise voting rights to its investment managers. This includes decisions around the selection, retention and realisation of investments within their mandates. The Trustee expects the investment managers to exercise these rights in accordance with</i></p>	<p>The Trustee has delegated the exercise of voting rights to the Plan's investment managers. As such, this activity is expected to be undertaken on behalf of the Trustee. The Trustee does not use the direct services of a proxy voter, however the investment managers may enlist the service of a proxy voter when required.</p> <p>The Trustee has equity exposure, and therefore voting rights, through the following funds;</p> <ul style="list-style-type: none"> <li>• LGIM Future World Fund (GBP Hedged)</li> </ul>

		<p><i>their respective published corporate governance policies. This applies to both equity and debt investments, as appropriate, and covers a range of matters including the issuers' performance, strategy, capital structure, management of actual or potential conflicts of interest, risks, social and environmental impact and corporate governance.</i></p> <p>SIP section 4.4</p>	<ul style="list-style-type: none"> <li>• LGIM Future World Fund (GBP Unhedged)</li> <li>• Baillie Gifford Diversified Growth Fund</li> <li>• Columbia Threadneedle Multi-Asset Fund</li> </ul> <p>Changes to regulation and guidance in relation to Implementation Statements over the year dictate that the Trustee must decide what constitutes a significant vote, based on the Trustee's own stewardship priorities for inclusion in the Implementation Statement. In the past, the investment manager's definitions could be used and a pragmatic approach was taken in terms of voting information presented. The Trustee is also required to provide more detailed information regarding these votes, relative to previous years.</p> <p>The Trustee has considered its own stewardship priorities and has decided that "most significant" votes shall be those in the following three areas, where the vote in question relates to a company or security within the relevant fund of more than 1% (as a percentage of the total assets of the relevant fund):</p> <ul style="list-style-type: none"> <li>• <b>Climate change:</b> e.g. low carbon transition, physical damages resilience.</li> <li>• <b>Human rights:</b> e.g. modern slavery, pay &amp; safety in workforce and supply chains, abuses in conflict zones.</li> <li>• <b>Diversity, equity and inclusion (DEI):</b> e.g. inclusive &amp; diverse decision making.</li> </ul> <p>Over the 12 month period to 5 April 2023, the key voting activity on behalf of the Trustee is as follows:</p> <p><b>LGIM Future World Fund (GBP Hedged and Unhedged) (over the year to 31 March 2023)</b></p>
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			<p>LGIM's Investment Stewardship team uses ISS's 'ProxyExchange' electronic voting platform to electronically vote clients' shares. All voting decisions are made by LGIM and the firm does not outsource any part of the strategic decisions. To ensure the proxy provider votes in accordance with LGIM's position on ESG, the firm has put in place a custom voting policy with specific voting instructions. LGIM does not communicate its voting intentions to the investee companies.</p> <p>There were 1,917 votable meetings with 25,282 votable proposals over the year. LGIM participated in the vote of over 99% of the votable proposals. In 81% of these votes, LGIM indicated their support to the companies' management proposals, while voting against around 19% of the time, and abstaining from voting in less than 1% of the proposals. Examples of significant votes within the LGIM funds that occurred during the year under review are set out below:</p> <p><b>Company name:</b> Alphabet Inc.</p> <p><b>Date of Vote:</b> 1 June 2022</p> <p><b>Why the Trustee considers the vote to be 'most significant':</b> it is an escalation of a climate-related engagement activity and LGIM's public call for high quality and credible transition plans to be subject to a shareholder vote.</p> <p><b>Size of holding as at the date of vote:</b> 2.2%</p> <p><b>Summary of the resolution:</b> Report on Physical Risks of Climate Change</p> <p><b>Investment manager voting decision:</b> For</p> <p><b>Rationale for investment manager voting decision:</b> vote in favour as LGIM expects the company to be taking sufficient action on the key issue of climate change.</p>
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			<p><b>The outcome of the vote and any relevant next steps:</b> not approved. LGIM will continue to engage with their investee companies, publicly advocate their position on this issue and monitor company and market-level progress.</p> <p><b>Company name:</b> Amazon.com, Inc.</p> <p><b>Date of Vote:</b> 25 May 2022</p> <p><b>Why the Trustee considers the vote to be 'most significant':</b> it relates to Human Rights, which is a topic the Trustees consider to be significant for the Scheme.</p> <p><b>Size of holding as at the date of vote:</b> 1.25%</p> <p><b>Summary of the resolution:</b> Elect Director Daniel P. Huttenlocher</p> <p><b>Investment manager voting decision:</b> Against</p> <p><b>Rationale for investment manager voting decision:</b> Human rights: A vote against is applied as the director is a long-standing member of the Leadership Development &amp; Compensation Committee which is accountable for human capital management failings.</p> <p><b>The outcome of the vote and any relevant next steps:</b> The resolution passed. LGIM will continue to engage with its investee companies, publicly advocate its position on this issue and monitor company and market-level progress.</p> <p><b>Baillie Gifford Diversified Growth Fund (over the year to 31 March 2022)</b></p> <p>While Baillie Gifford is cognisant of proxy advisors' voting recommendations (Institutional Shareholder Services ("ISS") and Glass Lewis), the firm does not delegate or outsource any of its stewardship activities or follow or rely upon their recommendations when deciding how to vote on clients' shares. All client voting decisions are made in-house and in line with in-house policy and not with the proxy voting providers' policies. Baillie Gifford also has specialist proxy advisors in</p>
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			<p>the Chinese and Indian markets to provide them with more nuanced market specific information. Baillie Gifford aims to analyse and vote on all client holdings but faces limitations - share blocking may prevent voting if it hinders trading, and voting rights are affected when clients' stocks are on loan, which is discouraged due to its impact on voting.</p> <p>There were 97 votable meetings with 1,061 votable proposals over the year. Baillie Gifford participated in the vote of 98% of the votable proposals. In 96% of these votes, Baillie Gifford indicated their support to the companies' management proposals, while voting against around 3% of the time, and abstaining from voting in about 1% of the proposals. Examples of Baillie Gifford's significant votes that occurred during the year under review is set out below:</p> <p><b>Company name:</b> Iberdrola</p> <p><b>Date of Vote:</b> 16 June 2022</p> <p><b>Why the Trustee considers the vote to be 'most significant':</b> The resolution can be categorised as falling under the 'Diversity, equity and inclusion (DEI)' topic that the Trustees consider to be significant.</p> <p><b>Size of holding as at the date of vote:</b> 1.1%</p> <p><b>Summary of the resolution:</b> Allocation of Income - Amendment of the preamble and article 7 of the bylaws to consolidate Iberdrola's commitment to its purpose and values and to the generation of the social dividend.</p> <p><b>Investment manager voting decision:</b> For</p> <p><b>Rationale for investment manager voting decision:</b> No rationale was provided as Baillie Gifford does not provide rationale for voting in the cases where a vote is cast with management.</p> <p><b>The outcome of the vote and any relevant next steps:</b> resolution passed.</p>
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			<p><b>Company name:</b> Orsted</p> <p><b>Date of Vote:</b> 8 April 2022</p> <p><b>Why the Trustee considers the vote to be 'most significant':</b> It is related to the 'Human Rights' topic that the Trustees consider to be significant.</p> <p><b>Size of holding as at the date of vote:</b> 1.05%</p> <p><b>Summary of the resolution:</b> Proposal from the board of directors: adoption of a decision to make a donation to humanitarian aid to the Ukrainian people in relation to the Ukraine crisis caused by the Russian invasion.</p> <p><b>Investment manager voting decision:</b> For</p> <p><b>Rationale for voting decision:</b> No rationale was provided as Baillie Gifford does not provide rationale for voting in the cases where a vote is cast with management.</p> <p><b>The outcome of the vote and any relevant next steps:</b> resolution passed.</p> <p><b>Columbia Threadneedle Multi-Asset Fund (over the year to 31 March 2023)</b></p> <p>Columbia Threadneedle aims to exercise all voting rights for which they are responsible in the best interests of its clients and in keeping with the mandates they manage. Although Columbia Threadneedle subscribe to proxy advisors' research (such as ISS, IVIS and Glass Lewis as well as MSCI ESG Research), votes are determined under its own custom voting policy which is regularly updated.</p>
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			<p>Their responsible investment team assesses the application of the policy and makes final voting decisions in collaboration with the firm's portfolio managers and analysts. Votes are cast identically across all mandates for which Columbia Threadneedle has voting authority. Proxy voting is effected via ISS. Voting rights on client securities are prioritised, but practical limitations such as share blocking or power of attorney requirements in specific markets may hinder their exercise.</p> <p>There were 430 votable meetings over the year. In these meetings, there were a total of 5,830 votable proposals out of which Columbia Threadneedle participated in the vote of 98% of the proposals. In around 90% of these votes, Columbia Threadneedle indicated their support to the companies' management proposal, while voting against management around 8% of the time and abstaining from voting on around 2% of the proposals. Despite the fund not having any individual holding over 1% of the total fund as at 31 March 2023, examples of voting activity are presented as they fall under the significant categories.</p> <p><b>Company name:</b> Alphabet Inc.</p> <p><b>Date of Vote:</b> 1 June 2022</p> <p><b>Why the Trustee considers the vote to be 'most significant':</b> It is related to the 'Climate Change' topic that the Trustee considers to be significant.</p> <p><b>Size of holding as at the date of vote:</b> 0.32%</p> <p><b>Summary of the resolution:</b> Report on Climate Lobbying.</p> <p><b>Investment manager voting decision:</b> For</p> <p><b>Rationale for voting decision:</b> Supporting better ESG risk management disclosures.</p>
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			<p><b>The outcome of the vote and any relevant next steps:</b> The resolution failed. Active stewardship (engagement and voting) continues to form an integral part of CTI's research and investment process.</p> <p><b>Company name:</b> Amazon.com, Inc.</p> <p><b>Date of Vote:</b> 25 May 2022</p> <p><b>Why the Trustee considers the vote to be 'most significant':</b> It is related to the 'Human Rights' topic that the Trustee considers to be significant.</p> <p><b>Size of holding as at the date of vote:</b> 0.56%</p> <p><b>Summary of the resolution:</b> Commission Third Party Report Assessing Company's Human Rights Due Diligence Process.</p> <p><b>Investment manager voting decision:</b> For</p> <p><b>Rationale for voting decision:</b> Supporting better ESG risk management disclosures.</p> <p><b>The outcome of the vote and any relevant next steps:</b> The resolution failed. Active stewardship (engagement and voting) continues to form an integral part of CTI's research and investment process.</p> <p><b>M&amp;G – Total Return Credit Investment Fund</b></p> <p>M&amp;G did not provide voting activity details as the mandate does not have voting rights.</p> <p><b>Insight – Partially Funded Gilt Funds, Liquidity Fund</b></p>
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			<p>Insight did not provide voting activity details as the mandate does not have voting rights.</p> <p>During the year under review, the Trustee did not actively challenge the investment managers on its voting activity.</p>
10	<p>Undertaking engagement activities in respect of the investments (including the methods by which, and the circumstances under which, Trustee would monitor and engage with relevant persons about relevant matters)</p>	<p><i>The Trustee delegates primary responsibility for its corporate engagement activities to its investment managers. The Trustee believes that the investment managers are best placed to engage with investee companies on their performance, strategy, capital structure, management of actual or potential conflicts of interest, risks, social and environmental impact and corporate governance.</i></p> <p><i>The Trustee has delegated to Mercer, under the terms of their engagements, the monitoring of the performance, strategy, risks, ESG policies and corporate governance of the investment managers on behalf of the Trustee. The Trustee expects and encourages Mercer to exercise these rights and undertake monitoring and engagement. Mercer will update the Trustee periodically on the activities undertaken in this regard. If the</i></p>	<p>As the Plan invests solely in pooled funds, the Trustee requires their investment managers to engage with the investee companies on their behalf. The Trustee wishes to encourage best practice in terms of corporate activism. They therefore encourage their investment managers to discharge their responsibilities in respect of investee companies in accordance with relevant legislation and codes.</p> <p>The Trustee has given the appointed investment managers full discretion in evaluating ESG factors, including climate change considerations, and exercising voting rights and stewardship obligations attached to the investments, in accordance with their own corporate governance policies and current best practice, including the UK Corporate Governance Code and UK Stewardship Code.</p> <p>The Trustee received details of relevant engagement activity for the year to 5 April 2023 from each of the Plan's investment managers, covering a wide range of different issues, including ESG factors. Examples of this are given below:</p> <ul style="list-style-type: none"> <li>• <b>LGIM</b> engaged with companies on a number of ESG related issues, namely targeting net-zero GHG emissions by 2050, diversity in emerging markets, combating deforestation linked to commodities, and advocating for equal voting rights, especially in the US.</li> <li>• <b>Baillie Gifford</b> engaged with management of companies to discuss their policies on effective corporate governance, executive remuneration, company culture, carbon-intensity and greenhouse emissions reduction, among others.</li> </ul>



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		<p><i>Trustee has any concerns, it will raise them with Mercer, verbally or in writing.</i></p> <p>SIP section 4.4</p>	<ul style="list-style-type: none"><li>• <b>Columbia Threadneedle</b> engaged with companies on a number of issues, including sustainability, climate change and corporate governance. CTI set the goal over the year of reaching net zero emissions by 2050 or sooner on all assets under management.</li><li>• <b>M&amp;G</b> engaged with companies over the year to discuss ESG related issues, such as climate change, setting emission reduction and net zero targets, as well as improved disclosures on copper switch-offs.</li><li>• <b>Insight</b>, a leader in investment management, emphasizes accountability, transparency, and stewardship. They focus on risk management, liability-driven investment, and fixed income, which sets them apart from peers who primarily focus on equities. They prioritize transparency and collaboration to maximize the impact of their engagement with stakeholders. In 2022, Insight conducted over 1,100 engagements with corporate bond issuers, incorporating discussions on ESG issues. They also collaborate with governments, companies, and civil society organizations to enhance knowledge and create a unified voice on these issues.</li></ul>
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## APPENDIX 2

# ANNUAL IMPLEMENTATION STATEMENT (DC SECTION)



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# Annual Implementation Statement

## Millennium & Copthorne Pension Plan - DC Section

**6 April 2022 to 5 April 2023 (the “Plan Year”)**

### Introduction

This statement sets out how, and the extent to which, the Statement of Investment Principles (“SIP”) produced by the Trustee, has been followed during the year from 6 April 2022 to 5 April 2023 (the “Plan Year”). This statement has been produced in accordance with the Occupational Pension Schemes (Investment and Disclosure) (Amendment and Modification) Regulations 2019 and the guidance published by the Pensions Regulator.

The table later in the document sets out how, and the extent to which, the policies in Millennium & Copthorne DC Section Plan (the “Plan”) SIP have been followed.

The statement also describes the voting behaviour carried out by the Plan’s investment managers on the Trustee’s behalf during the Plan Year (including the most significant votes cast by the Trustee or on its behalf) and describes any use of the services of a proxy voter during the Plan Year.

A copy of this implementation statement is available via the link below:

<https://www.millenniumhotels.com/en/corporate/uk-pension-plan/>

The Statement flows directly from and should be read in conjunction with the Plan’s SIP which is also available via the link above.

### Investment Objectives of the Plan

The Trustee believes it is important to consider the policies in place in the context of the investment objectives it has set. The objectives of the Plan included in the SIP are set out below, along with actions taken by the Trustee to meet each objective:

Objective	Action over the Plan Year to meet objective
To provide members with an investment strategy aligned to their needs that will optimise the return on investments in order to build up a savings pot, which will be used in retirement.	No changes to the investments used in the default have been implemented during the Plan Year. However, the triennial investment strategy review took place from the end of 2022 into 2023. Any



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<p>The Trustee is mindful of its responsibility to provide members with an appropriate range of investment funds and a suitable default strategy.</p>	<p>resultant changes to the default investment strategy and self-select fund range are due to be implemented during 2023. The current investment strategy remains consistent with the current investment policy in the SIP.</p>
<p>The Trustee will review the investment approach from time to time, and make changes as and when it is considered to be appropriate.</p>	
<p>The Trustee recognises that in a defined contribution arrangement, members assume the investment risks themselves. The Trustee further recognises that members are exposed to different types of risk at different stages of their working lifetimes. The Trustee has determined its investment policy in such a way as to address the identified risks.</p>	<p>The Trustee has considered risk and return analysis when reviewing the Plan's default investment strategy during 2022/23. The Trustee continues to use a lifestyle approach for the default arrangement, whereby investments are moved into less risky funds as retirement approaches</p>

The policies set out in the SIP are intended to help meet the overall investment objectives of the Plan. Detail on the Trustee's objectives with respect to the default investment strategy and the self-select fund range are outlined in the SIP.

### Review of the SIP

The Trustee last formally reviewed the SIP on 3 December 2020 and updated it to reflect requirements under The Occupational Pension Scheme (Investment and Disclosure) (Amendment) Regulations 2019. Over the Plan Year, no changes were made to the SIP, however as part of the investment strategy review noted above, it is being reviewed during 2023.

### Investment Strategy Review

The default investment strategy was last reviewed by the Trustee along with its investment consultant, with the current strategy being implemented with effect from 8 November 2020. The default investment strategy and the SIP should be reviewed at least every three years or as soon as any significant developments in investment policy or the demographic profile of relevant members take place. In line with these requirements, a default strategy review has been undertaken by the Trustee with support from its investment advisors in the final quarter of 2022, which continued into 2023. Further detail regarding any resultant changes implemented will be set out in next year's Implementation Statement.

### Assessment of how the policies in the SIP have been followed for the year to 5 April

**2023** The information provided in the following table highlights the work undertaken by the Trustee during the year, and longer term where relevant, and sets out how this work followed the Trustee's policies in the SIP. The Trustee considers that, following the review carried out as part of preparing this statement, it has adhered to all of its policies as set out in the SIP over the course of the Plan Year. We explain in the statement the Trustee's reasoning for this conclusion. The Trustee did not materially deviate from any of the SIP's policies over the Plan Year.



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	<b>Requirement</b>	<b>Summary of Trustee Policy</b>	<b>Summary description and evaluation of work undertaken to 5 April 2023</b>
1	Securing compliance with the legal requirements about choosing investments	<p><i>This Statement of Investment Principles (“the Statement”) has been prepared by the Trustee of the Millennium &amp; Cophorne DC Pension Plan (“the Plan”) in accordance with Section 35 of the Pensions Act 1995, as amended, and its attendant Regulations.</i></p> <p><i>In preparing the Statement, the Trustee has obtained and considered written advice from a suitably qualified individual, employed by its investment consultants, Mercer Limited, whom it believes to have a degree of knowledge and experience that is appropriate for the management of the Plan’s investments; and consulted with the Principal Employer, although the Trustee affirms that no aspect of this strategy is restricted by any requirement to obtain the consent of the Sponsoring Employer.</i></p> <p><i>SIP Section 1</i></p>	The Trustee receives formal advice from their investment adviser in relation to the Scheme’s investment strategy. In line with regulation, an investment strategy review commenced during the Plan Year. Any resultant changes are due to be implemented during 2023.
2	Kinds of investments to be held	<i>The Trustee is permitted to invest across a wide range of asset classes, both active and passive.</i>	The Trustee continues to offer a range of self-select fund options to members which cover both actively and passively managed funds across a range of asset classes. The details of the types of investment referenced in the SIP remains consistent with the fund range offered





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		<p><i>Actively managed funds will only be included to the extent that the Trustee has a high level of confidence in the investment manager achieving its performance objectives, net of active investment management fees.</i></p> <p><i>SIP Section 3</i></p>	<p>to members. No changes to the type of investments used in the default have been made over the Plan Year and the strategy remains consistent with this policy in the SIP.</p> <p>The Trustee will review the investment approach from time to time, and make changes as and when it is considered appropriate. The fund range and default investment strategy are reviewed on at least a triennial basis. The most recent review commenced during the final quarter of 2022.</p>
3	The balance between different kinds of investments	<p><i>To balance the investment needs of members, the Trustee offers a range of self-select funds alongside the default investment strategy. Members can opt out of the default strategy as they have the option to invest in self-select funds. The range of investment options cover multiple asset classes and this balance will determine the expected return on members' assets and should be related to the members' own risk appetites and tolerances.</i></p> <p><i>SIP Section 3</i></p>	<p>The Trustee receives a quarterly monitoring report that monitors the risk and return of all investment options within the Plan.</p> <p>The asset allocation of the default investment strategy is reviewed on a triennial basis. As outlined in the SIP, the Trustee's main objective is to provide members with an investment strategy aligned to the needs of the Plan's members that will optimise the return on investments in order to build up a savings pot which will be used in retirement.</p> <p>The Trustee is satisfied with the range of funds available, and the investment managers' policies on investing in individual securities within each asset type or fund, provides adequate diversification of investments. The balance between different kinds of investments remains consistent with the SIP.</p>
4	Risks, including the ways in which risks are to be measured and managed	<p><i>The Trustee recognises that in a defined contribution arrangement, members assume the investment risks themselves. The Trustee further recognises that members are exposed to different types of risk at different stages of their working lifetimes. Broadly speaking, seven main types of financially significant</i></p>	<p>As detailed in Section 3.1 of the SIP, the Trustee considers both quantitative and qualitative measures of risk as well as how best to manage the various risks facing DC members. The Trustee provides a range of investment options which enables members to reflect in their selection of funds the level of risk they wish to take in light of their own individual circumstances.</p>



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		<p><i>investment risk can be identified: Investment Return Risk, Volatility risk, Market Switching Risk, Environmental, social and governance (ESG) risks, Inflation Risk, Liquidity Risk and Pension Conversion Risk.</i></p> <p><i>SIP Section 3</i></p>	<p>For example, the Trustee keeps a risk register which is reviewed at each quarterly Trustee meeting.</p> <p>To help manage these investment risks, the Trustee has made a default lifestyle strategy available which targets long term growth while diversifying risks; and offered a range of self-select funds across various asset classes to give members more investment options if they choose to invest elsewhere.</p> <p>Other risks like market volatility risk of asset classes fluctuating substantially over the investment term is considered by the Trustee as part of its formal investment strategy review (the most recent of which commenced during the final quarter of 2022). The Trustee takes specialist investment advice and monitors performance, fund ratings and manager updates on a quarterly basis.</p> <p>The Trustee regularly monitors these risks and other risks and the appropriateness of the investments in light of the risks described on Section 6 of the SIP.</p>
5	Expected return on investments	<p><i>When deciding on the investment options available to members, the Trustee took into account the expected return on such investments and was mindful to offer a range of funds with varying levels of expected returns for members to choose from.</i></p> <p><i>In designing the default, the Trustee has explicitly considered the trade-off between risk and expected returns.</i></p>	<p>The investment performance report is reviewed by the Trustee on a quarterly basis; this includes performance figures for the default investment strategy and additional self-select fund choices. The investment performance report sets out how each investment manager is delivering against its specific benchmark and target.</p> <p>The trade-off between risk and return was considered as part of the triennial investment strategy review over 2022/23 and is an ongoing consideration for the Trustee.</p>



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		<i>SIP Sections 3 and 4</i>	
6	Realisation of investments	<p><i>When it comes to realisation of investments, the Trustee considers the impact of transaction costs before making any changes.</i></p> <p><i>All funds are daily-priced pooled investment arrangements, with assets invested in regulated markets, therefore should be realisable at short notice, based on members' demand.</i></p> <p><i>SIP Sections 3 and 4</i></p>	All the funds used by the DC Section of the Plan continue to be daily dealt pooled investment vehicles. The Trustee is therefore confident that these assets are realisable at short notice as required and do not have any major concerns surrounding the liquidity of the Plan's investments.
7	Financially material considerations over the appropriate time horizon of the investments, including how those considerations are taken into account in the selection, retention and realisation of investments	<p><i>The Trustee recognises that ESG factors, including climate change as financially material considerations. The Trustee's view is that considerations such as these can influence the investment performance of the Plan's portfolio and it is therefore in members' and the Plan's best interests that these factors are taken into account within the investment process and that ESG risks are identified and avoided or mitigated as best as possible.</i></p> <p><i>The Trustee believes that investing with a manager who approaches investments in a responsible way and takes account of ESG-related risks will lead to better risk-adjusted performance as omitting these</i></p>	<p>The investment performance report is reviewed by the Trustee on a quarterly basis; this includes the fund ratings from the Investment Consultant, including ESG fund ratings, and how each manager is delivering against their specific mandates</p> <p>The ESG ratings of managers are formally reviewed at least annually. Where managers were not highly rated from an ESG perspective the Trustee continues to monitor these managers. All funds are at least rated ESG p2 (the second highest rating) denoting a strong or market leading approach across ESG topics. When implementing a new manager the Trustee considers the ESG rating of the manager.</p> <p>The SIP includes the Trustee's policy on ESG factors, stewardship and climate change. This policy sets out the Trustee's beliefs on ESG, including climate change, and the processes followed by the Trustee in relation to voting rights and stewardship. The Trustee keeps its policies under regular review with the SIP subject to review at least</p>



		<p><i>risks in investment analysis could skew the results and underestimate the level of overall risk being taken.</i></p> <p><i>SIP Section 5</i></p>	<p>triennially. The SIP is being reviewed as part of the triennial investment strategy review over 2022/23.</p>
8	<p>The extent (if at all) to which non-financial matters are taken into account in the selection, retention and realisation of investments</p>	<p><i>Non-financial matters are not taken into account in the selection, retention and realisation of investments.</i></p> <p><i>SIP Section 5</i></p>	<p>Over the Plan Year, non-financial considerations were not reconsidered in the selection, retention and realisation of investments, in line with the SIP. The Plan continues to offer investments in Ethical and ESG rated funds.</p>
9	<p>The exercise of the rights (including voting rights) attaching to the investments</p>	<p><i>The Trustee expects the Plan's investment managers to use their influence as major institutional investors to pursue the Trustee's rights and duties as an investor in the pooled fund including voting, along with – where relevant and appropriate – engaging with underlying investee companies to promote good governance, accountability, and positive change.</i></p> <p><i>Where the Trustee is specifically invited to vote on a matter relating to corporate policy, the Trustee (having sought advice) will exercise its right in accordance with what it believes to be the best interests of the majority of the Plan's membership.</i></p>	<p>The Trustee has delegated the exercise of voting rights to the underlying investment managers, on the basis that voting power will be exercised by them with the objective of preserving and enhancing long term shareholder value. Legal and General Investment Management (“LGIM”) is the only investment manager for the Plan, and they provide this information on their website along with annual reports on voting activity:</p> <p><a href="https://www.lgim.com/uk/en/capabilities/investment-stewardship/">https://www.lgim.com/uk/en/capabilities/investment-stewardship/</a></p> <p>Voting activity carried out over the Plan Year on behalf of the Trustee is shown in the Appendix of this Statement. The voting activity disclosed reflects stewardship areas the Trustee views as significant for the Plan, as described in the Appendix. Over the period covered by this Statement, the Trustee has not directly challenged managers on voting activity.</p>



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		<i>SIP Section 5</i>	The Trustee reviews the exercising of voting rights annually as part of the process of preparing this statement.
10	Undertaking engagement activities in respect of the investments (including the methods by which, and the circumstances under which, Trustee would monitor and engage with relevant persons about relevant matters)	<p><i>The Trustee delegates primary responsibility for its corporate engagement activities to its investment managers. The Trustee believes that the investment managers are best placed to engage with investee companies on their performance, strategy, capital structure, management of actual or potential conflicts of interest, risks, social and environmental impact and corporate governance. But on occasions, the Trustee may deem it necessary to engage directly with companies on particular ESG-related issues.</i></p> <p><i>There may be occasions when engagement topics identified by the Trustee overlap with engagement efforts of their investment managers, in which case the Trustee will seek to undertake joint engagement with their investment managers.</i></p> <p><i>SIP Sections 5</i></p>	<p>As the Plan invests in pooled funds, the Trustee expects its investment managers to engage with the investee companies on their behalf.</p> <p>The Trustee wishes to encourage best practice in terms of corporate activism. It therefore encourages its investment managers to discharge their responsibilities in respect of investee companies in accordance with relevant legislation and codes.</p> <p>Over the Plan Year, the Trustee did not carry out any engagement activities with its investment managers or underlying investee companies.</p>
11	How the arrangement with the asset manager incentivises the asset manager to align its investment strategy	<i>Investment managers are appointed based on their capabilities and, therefore, their perceived likelihood of achieving the expected return and risk</i>	The Trustee believes that the appointments with its investment managers are consistent with their long-term objectives based on the information provided in the investment reports. No manager changes were made during the reporting period. The Trustee is comfortable that the contractual arrangements in place with investment manager



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	<p>and decisions with the Trustee's policies required under sub-paragraph (b) of Regulation 2(3) of the Occupational Pension Schemes (Investment) Regulations 2005</p>	<p><i>characteristics required for asset classes being selected.</i></p> <p><i>The Trustee incentivises its investment managers to align their investment strategies with the Trustee's policies mentioned in this SIP.</i></p> <p><i>The fees paid to the investment managers, and the possibility of their mandate being terminated, ensure they are incentivised to provide a high quality service that meets the Trustee's policies.</i></p> <p><i>SIP Section 2</i></p>	<p>incentivises the managers as no performance fees are awarded and the investment managers are aware they can be replaced if performance is consistently below expectations.</p>
12	<p>How the arrangement incentivises the asset manager to make decisions based on assessments about medium to long-term financial and non-financial performance of an issuer of debt or equity and to engage with issuers of debt or equity in order to improve their performance in the medium to long-term.</p>	<p><i>The Trustee is a long-term investor. Accordingly, the Trustee does not seek to change the investment arrangements on a frequent basis.</i></p> <p><i>The Trustee's focus is on long-term performance but may put a manager 'on watch' if there are short-term performance concerns</i></p> <p><i>SIP Section 6</i></p>	<p>The Trustee receives quarterly information from the Plan's investment managers to assess whether the Plan's investments are performing in line with expectations. These reports present performance information over 3 months, 1 year and 3 years. The reports show the absolute performance, performance against the managers' stated target performance (over the relevant time period) on a net of fees basis. It also provides returns of market indices so that these can also be used to help inform the assessment of the underlying managers' performance.</p> <p>The Trustee's responsibilities include assessing the quality of the performance and processes of the investment managers by means of regular reviews of investment returns and other relevant information, in consultation with the Investment Consultant.</p> <p>No investment managers were terminated during the Plan Year.</p>





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13	<p>How the method (and time horizon) of the evaluation of the asset manager's performance and the remuneration for asset management services are in line with the Trustee's policies required under sub-paragraph (b) of Regulation 2(3) of the Occupational Pension Schemes (Investment) Regulations 2005 [concerning the matters described in rows 2-8 of this Statement].</p>	<p><i>The investment manager is remunerated by ad valorem charges based on the value of the assets that it manages on behalf of the Plan. None of the underlying managers in which the Plan's assets are invested have performance-based fees which could encourage the manager to make short term investment decisions to hit their targets.</i></p> <p><i>The Trustee therefore considers the method of remunerating fund managers to be consistent with incentivising them to make decisions based on assessments of medium to long-term financial and non-financial performance of an issuer of debt or equity. By encouraging a medium to long-term view, it will in turn encourage the investment managers to engage with issuers of debt or equity in order to improve their performance in the medium to long-term.</i></p> <p><i>SIP Sections 2</i></p>	<p>The Trustee has considered the long term investment performance of the investment managers on a quarterly basis, as well as its Investment Consultant's views of the investment manager, and is comfortable that the longer term performance and forward-looking capabilities remain suitable.</p> <p>The Trustee is satisfied that the investment managers are not unduly incentivised to achieve short term performance targets at the expense of long term performance. In particular, none of the funds have performance fees in place, which could encourage managers to make short term investment decisions to hit their short term profit targets at the expense of longer term performance.</p>
14	<p>How the Trustee monitors portfolio turnover costs incurred by the asset manager, and how they define and monitor targeted</p>	<p><i>The Trustee does not currently monitor portfolio turnover costs for the funds in which the Plan is invested, although notes that the performance monitoring which it receives is net of all charges, including such costs.</i></p>	<p>Over the Plan Year covered by this Statement, the Trustee considered the levels of transaction costs as part of its annual Chair's Statement and value for member's assessment. The Trustee found that the transaction costs reported were reasonable, but note the challenges in assessing these costs due to the lack of an industry-wide benchmarks for such transaction costs.</p>



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	portfolio turnover or turnover range.	<p><i>Given that the Plan invests in a range of pooled funds, many of which invest across a wide range of asset classes, the Trustee does not have an overall portfolio turnover target for the Plan.</i></p> <p><i>SIP Section 6</i></p>	<p>Given the Plan invests in a range of pooled funds, many of which invest across a wide range of asset classes, the Trustee does not have an overall portfolio turnover target for the Plan.</p>
15	The duration of the arrangement with the asset manager.	<p><i>The Trustee is a long-term investor and is not looking to change the investment arrangements on a frequent basis; therefore, there is no set duration for the manager appointments. The Trustee will retain an investment manager unless: there is a strategic change to the overall strategy that no longer requires exposure to that asset class or manager; the manager appointment has been reviewed and the Trustee has decided to terminate.</i></p> <p><i>SIP Section 2.3</i></p>	<p>The investment performance of all funds over the reporting period were reviewed by the Trustee on a quarterly basis; this includes how each investment fund manager is delivering against their specific targets.</p> <p>The Trustee continues to believe LGIM is suitable in its role as the sole investment manager of the Plan.</p>



## APPENDIX 3

# STATEMENT OF INVESTMENT PRINCIPLES (DC SECTION)

MILLENNIUM & COPTHORNE DC  
PENSION PLAN  
STATEMENT OF INVESTMENT  
PRINCIPLES – 2020 EDITION

SEPTEMBER 2020

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For members who were within 5 years of their retirement age shown on Equitable Life's records on 1 January 2020, the Secure Cash Fund investments will transition over the final 6 months of 2020 to Utmost's Money Market Fund. 26

For members who were more than 5 years of their retirement age shown on Equitable Life's records on 1 January 2020, the Secure Cash Fund will transition over the final 6 months of 2020 to Utmost's "Investing by Age Journey". The underlying funds will be managed according to the allocations below. 27

# 1 INTRODUCTION

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This Statement of Investment Principles ("the Statement") has been prepared by the Trustee of the Millennium & Copthorne DC Pension Plan ("the Plan") in accordance with Section 35 of the Pensions Act 1995, as amended, and its attendant Regulations.

The Statement outlines the principles governing the investment policy of the Plan and the activities undertaken by the Trustee to ensure the effective implementation of these principles.

In preparing the Statement, the Trustee has:

- Obtained and considered written advice from a suitably qualified individual, employed by its investment consultants, Mercer Limited, whom it believes to have a degree of knowledge and experience that is appropriate for the management of the Plan's investments; and
- Consulted with the Principal Employer, although the Trustee affirms that no aspect of this strategy is restricted by any requirement to obtain the consent of the Sponsoring Employer.

The advice and the consultation process considered the suitability of the Trustee's investment policy for the Plan.

The Trustee will review the Statement formally at least every three years to ensure its ongoing suitability. Furthermore, the Trustee will review the Statement following any significant change in investment policy. Any changes made to the Statement will be based on written advice from a suitably qualified individual and will follow consultation with the Principal Employer.

# 2 INVESTMENT RESPONSIBILITIES

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## 2.1 Trustee's duties and responsibilities

The Trustee is responsible for setting the investment objectives and determining the strategy to achieve the objectives.

The Trustee carries out its duties and fulfils its responsibilities as a single body. The duties and responsibilities of the Trustee include, but are not limited to, the following tasks and activities:

- Setting of investment objectives and formulating investment strategy
- Selecting funds for member choices
- The regular approval of the content of the Statement
- The appointment and review of the investment managers and investment advisers
- The compliance of the investment arrangements with the principles set out in the Statement

## 2.2 Investment adviser's duties and responsibilities

The Trustee has appointed Mercer Limited ("Mercer") as the independent investment adviser to the Plan. Mercer provides investment advice as required by the Trustee, as well as raising any investment-related issues, of which it believes the Trustee should be aware. Matters on which Mercer expects to provide advice to the Trustee include the following:

- Setting of investment objectives
- Determining investment strategy and structure of the default strategy
- Advising on appropriate member fund choices
- Selecting and replacing investment managers

Mercer monitors the performance of the Plan's investment managers against their benchmarks.

Mercer will also advise the Trustee of any significant developments of which it is aware relating to the investment managers, or funds managed by the investment managers in which the Plan is invested, such that in its view there exists a significant concern that any of these funds will not be able to meet their long-term objectives. If the investment manager and fund are not covered by Mercer's manager research process, Mercer will advise the Trustee accordingly.

Mercer is remunerated on a fee basis for the investment advice it provides and does not receive any commission in relation to the Scheme. The Trustee is satisfied that the investment arrangements, including the charging structure, are clear and transparent. Any additional services provided by Mercer will be remunerated primarily on a time-cost basis.

Both Mercer and the individual investment consultants who advise the Trustee are authorised and regulated by the Financial Conduct Authority (FCA).

## 2.3 Investment manager's duties and responsibilities

The Trustee, after considering appropriate investment advice, has appointed a professional, authorised investment manager to manage the assets of the Plan.

Investment managers are appointed based on their capabilities and, therefore, their perceived likelihood of achieving the expected return and risk characteristics required for asset classes being selected.

The Plan invests solely in pooled investment vehicles. The Trustee therefore accepts that it cannot specify the risk profile and return targets of the manager, but pooled funds are chosen with appropriate characteristics to align with the overall investment strategy.



The Trustee receives advice from its investment consultant in relation to forward-looking assessments of a manager's ability to outperform over a full market cycle, for mandates where outperformance is the objective. This view will be based on the investment consultant's assessment of the manager's idea generation, portfolio construction, implementation and business management, in relation to the particular investment portfolio(s) that the Fund invests in. The consultant's manager research ratings assist with due diligence and the questioning of managers during presentations to the Trustee. The Trustee also uses the ratings when making decisions around selection, retention and realisation of manager appointments.

Details of the manager's mandates and annual management charges applied by the investment manager are set out in Appendix 1. Mercer monitor the Plan's investment manager to ensure its continuing appropriateness to the mandates given and notify the Trustee if the manager is downgraded by Mercer's Manager Research Team.

The Trustee considered a range of active and passive approaches to investment management and assessed these against their investment objectives. The Trustee selected an investment manager having regard to its ability to provide one or more of the identified fund types and their potential to meet the investment objectives of the Scheme. Before selecting any investment manager, the Trustee ensures that appropriate due diligence is carried out.

The investment manager is responsible for all decisions concerning the selection and de-selection of the individual securities within the portfolios they manage. However, if the investment objective for a particular investment manager's fund changes, the Trustee will review the fund appointment to ensure it remains appropriate and consistent with the Trustees' wider investment objectives.

The investment manager engaged by the Trustee is authorised and regulated by the FCA.

#### **Incentivising investment managers**

The Trustee incentivises its investment managers to align their investment strategies with the Trustee's policies mentioned in this SIP.

The fees paid to the investment managers, and the possibility of their mandate being terminated, ensure they are incentivised to provide a high quality service that meets the Trustee's policies.

The investment manager is remunerated by ad valorem charges based on the value of the assets that it manages on behalf of the Plan. These charges are set out in Appendix 1. None of the underlying managers in which the Plan's assets are invested have performance-based fees which could encourage the manager to make short term investment decisions to hit their targets.

The Trustee therefore considers the method of remunerating fund managers to be consistent with incentivising them to make decisions based on assessments of medium to long-term financial and non-financial performance of an issuer of debt or equity. By encouraging a medium to long-term view, it will in turn encourage the investment managers to engage with issuers of debt or equity in order to improve their performance in the medium to long-term.

The Trustee accepts that they cannot influence the charging structure of the pooled funds in which the Plan is invested, but is satisfied that the ad-valorem charges for the different underlying funds are clear and are consistent with each fund's stated characteristics. The Trustee is therefore satisfied that this is the most appropriate basis for remunerating the underlying investment managers and is consistent with the Trustee's policies as set out in this SIP.

#### **Assessing medium-to-long term performance of investments**

Performance in the medium to long term can be improved where investment managers (i) make decisions based on assessments about medium to long-term financial and non-financial performance of an issuer of debt or equity; and (ii) engage with issuers of debt or equity.

The Trustee, with the assistance of Mercer, monitors how the investment managers make decisions based on the long-term sustainability of investee companies, their own ESG policies and their approach to climate related risks and disclosures. Where the Trustee has concerns, it will raise these with the investment manager.

#### **Duration of arrangements with investment managers**

The Trustee is a long-term investor and is not looking to change the investment arrangements on a frequent basis; therefore, there is no set duration for the manager appointments. The Trustee will retain an investment manager unless:

- There is a strategic change to the overall strategy that no longer requires exposure to that asset class or manager
- The manager appointment has been reviewed and the Trustees have decided to terminate.

#### **2.4 Summary of responsibilities**

A summary of the responsibilities of all relevant parties, insofar as they relate to the Plan's investments, is set out in Appendix 2.



# 3 INVESTMENT OBJECTIVES

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Trustee's objectives is to provide members with an investment strategy aligned to the needs of their members that will optimise the return on investments in order to build up a savings pot which will be used in retirement.

## 3.1 Risks Considered

The Trustee recognises that in a defined contribution arrangement, members assume the investment risks themselves. The Trustee further recognises that members are exposed to different types of risk at different stages of their working lifetimes. Broadly speaking, seven main types of financially significant investment risk can be identified, as noted below:

- **Investment Return Risk:** the risk that a member is not invested in those asset classes that are expected to generate the highest returns over the long run.
- **Volatility risk:** the risk that the value of a member's pot will fluctuate substantially over the investment term.
- **Market Switching Risk:** the risk that arises if there is to be switching between investment vehicles. The risk is that large investment switches are made at one point in time, thereby unnecessarily exposing members to unfavourable market pricing on a particular day.
- **Environmental, social and governance (ESG) risks:** these risk factors can have a significant effect on the long-term performance of the assets the Plan holds. Where applicable these factors will be considered in the investment process.
- **Inflation Risk:** the risk that a member's investments will not grow quickly enough to sufficiently outpace inflation (the cost of living).
- **Liquidity Risk:** as far as is practicable and necessary, the Trustee invests in liquid assets that can be quickly realised as required.
- **Pension Conversion Risk:** the Trustee increases the proportion of assets that more closely match how they expect members to use their pots at retirement.

The Trustee has determined its investment policy in such a way as to address the above risks.

The Trustee is mindful of its responsibility to provide members with an appropriate range of investment funds and a suitable default strategy.

Details of the approach the Trustee has taken to meet these investment objectives are set out in Section 4.

To help mitigate the most significant of these risks, the Trustee has:

- Made a lifestyle strategy available as a default solution, which transitions members' investments from higher risk investments to lower risk investments as members approach retirement, and
- Offered a range of self-select funds across various asset classes.

When deciding on the investment options available to members, the Trustee took into account the expected return on such investments and was mindful to offer a range of funds with varying levels of expected returns for members to choose from.

When it comes to realisation of investments, the Trustee considers the impact of transaction costs before making any changes.

The Trustee will review the investment approach from time to time, and make changes as and when it is considered to be appropriate.

## 3.2 Fund choices

To balance the investment needs of members, the Trustee offers a range of self-select funds alongside the default investment strategy. Members can opt out of the default strategy as they have the option to invest in self-select funds. The range of investment options cover multiple asset classes and this balance will determine the expected return on members' assets and should be related to the members' own risk appetites and tolerances.

The Trustee has made six funds available for self-selecting, details of which can be found in Appendix 1.

The Trustee will continue to keep the fund range under review, and will make changes if appropriate.

### **3.3 Types of investments to be held**

The Trustee is permitted to invest across a wide range of asset classes, both active and passive.

Actively managed funds will only be included to the extent that the Trustee has a high level of confidence in the investment manager achieving its performance objectives, net of active investment management fees.

All of the funds in which the Plan invests are pooled and unitised. Details of each fund can be found in Appendix 1.

### **3.4 Additional voluntary contributions**

The Trustee holds assets invested separately from the main fund in the form of individual insurance policies securing additional benefits on a money purchase basis for those members electing to pay additional voluntary contributions. Members participating in this arrangement each receive an annual statement confirming the amounts held to their account and the movements in the year. This arrangement is held with Utmost, Royal London and Zurich Assurance Ltd.

# 4 DEFAULT INVESTMENT STRATEGY

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## 4.1 Aims and Objectives

The lifestyle strategy operates as a default if a member does not wish to make their own selection of funds, and is designed to be appropriate for a typical member of the Plan.

The default strategy for the Plan is comprised of three funds managed by L&G which reduces investment risk as members get closer to retirement. The asset allocation at retirement is suitable for members who wish to take their 25% tax free cash lump sum and buy an annuity with the remainder of their pot.

In determining the investment strategy, the Trustee undertook extensive investigations and has received formal written investment advice from their investment consultants.

The default funds available within the main DC section of the Plan are described in detail below. In relation to the AVC investments that are available to members, when the Equitable Life With Profits Fund was closed and members mapped to a new investment strategy, the Trustee created a new default arrangement, as per the broader definition of a default in the Occupational Pension Schemes (Charges and Governance) Regulations 2015 ("the Charges and Governance Regulations 2015"), effective from 6 April 2018. Details of the funds used within the arrangement: the Utmost Life Secure Cash Fund, and then subsequently the Money Market Fund and Investing by Age funds, are set out in Appendix 3.

## 4.2 The Default Lifestyle Strategy

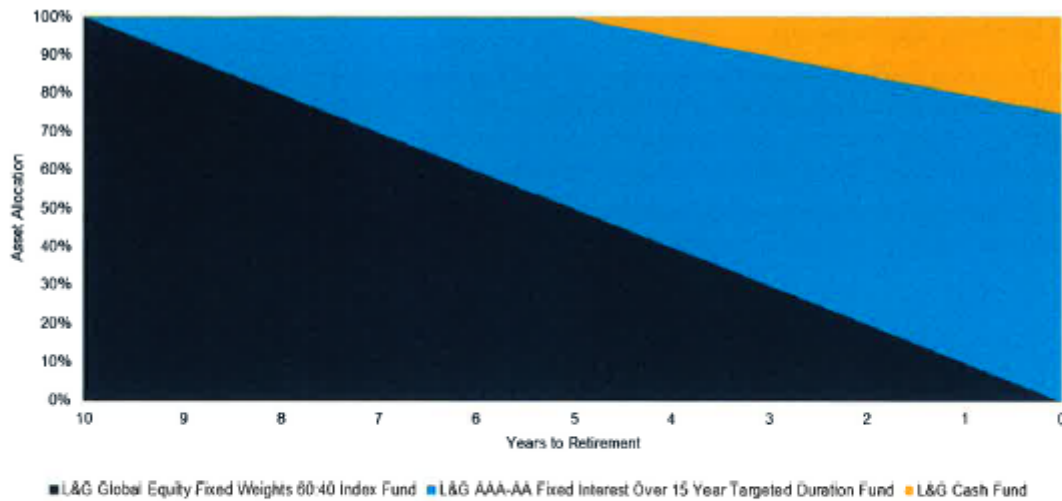
The Trustee has assumed responsibility for setting an investment strategy that provides a broad level of protection against the key risks identified in Section 3. This is achieved by using a Lifestyle Strategy.

The default strategy is designed after careful analysis of the membership demographics and other characteristics in order to offer a suitable approach that is tailored to the needs of the Plan's members.

The default lifestyle strategy can be separated into two distinct phases. Initially, the lifestyle option aims to generate long-term growth by investing in the **L&G Global Equity Fixed Weights 60:40 Index Fund**; a passively-managed equity fund which invests around 60% of funds in the UK and the remaining 40% overseas. 10 years prior to a member reaching their selected retirement age, the Strategy enters a de-risking phase. This involves a gradual switch of assets out of the global equity fund into the **L&G AAA-AA Fixed Interest Over 15 Year Fund** and then the **L&G Cash Fund**. When a member reaches retirement they will have 75% of their savings in the fixed interest fund and 25% in the cash fund.

This higher to lower risk lifestyle strategy provides a balance between the different kind of investments and will determine the expected return.

The default lifestyle strategy can be illustrated with the following chart:



Further details relating to these Funds can be found in Appendix 1.

All funds are daily-priced pooled investment arrangements, with assets invested in regulated markets, therefore should be realisable at short notice, based on members' demand.

A range of asset classes are included within the default arrangement, including developed market equities, corporate bonds and cash. Both active and passive funds are utilised depending on the asset class.

The objectives set out above and the risks and other factors referenced in this Statement are those that the Trustee considers to be financially material considerations in relation to the default investment strategy. The Trustee believes that the appropriate time horizon within which to assess these considerations should be viewed at the membership level. This will be dependent on the members' age and when they expect to retire.

The Trustee will, in particular, review the extent to which the return on investments relating to the default arrangement (after fees) is consistent with the aims and objectives of the Trustee or managers in respect of the default arrangement.

#### 4.2 The Trustee's Policy to Risk in relation to the Default Strategy

In addition to the Trustee's Policy to risk monitoring and management set out in Section 6, the Trustee has considered the following items to monitor and manage the risk in relation to the default investment option. Risk is not considered in isolation, but in conjunction with expected investment returns and retirement outcomes for members. In particular, when reviewing the investment strategy of the default investment option, the Trustee considers risk quantitatively in terms of the variability of investment returns and potential retirement outcomes for members. From a qualitative perspective, the Trustee also considers risk in terms of the (mis)alignment of investments with the retirement benefits targeted by the default investment option. The Trustee has considered how to monitor risks from a number of perspectives in the default investment option. The list below is not exhaustive but covers the additional risks that the Trustee considers specifically with regards to the default and how they are managed.

**Volatility risk, Liquidity risk and Pension Conversion Risk** – The default option is a lifestyle strategy which automatically switches member assets into investments whose value is expected to be less volatile relative to the growth phase approaching retirement age and is appropriate for members taking their tax free cash lump and buying an annuity sum at retirement. The Trustee regularly reviews the default investment strategy to ensure the outcome remains appropriate.

### 4.3 Members' Best Interests

The Trustee will continue to review the default strategy (a) at least every 3 years; and (b) without delay after any significant change in investment policy or the demographic profile of relevant members. This is in addition to more regular performance monitoring, which takes place quarterly. Member views are not explicitly taken into account in the selection, retention and realisation of investments within the default strategy.

The Trustee strives to ensure the strategy evolves in line with the Plan's membership characteristics in order to ensure that assets are invested in the best interests of the members in the default investment strategy.



# 5 RESPONSIBLE INVESTING

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This section below sets out the Trustee's policy in relation to responsible investment issues for the Plan (including the Default Strategy).

## 5.1 Financial Considerations

The Trustee understands that it must consider all factors that have the ability to impact the financial performance of the Plan's investments over the appropriate investment and funding time horizon. This includes, but is not limited to, environmental, social and governance (ESG) factors (including but not limited to climate change).

The Trustee recognises that ESG factors, including climate change, can influence the investment performance of the Plan's portfolio and it is therefore in members' and the Plan's best interests that these factors are taken into account within the investment process and that ESG risks are identified and avoided or mitigated as best as possible.

The Trustee, with the assistance of Mercer (the Trustee's investment adviser), will take into account ESG factors (including climate change) in the selection, retention and realisation of investments.

The Trustee believes that investing with a manager who approaches investments in a responsible way and takes account of ESG-related risks will lead to better risk-adjusted performance as omitting these risks in investment analysis could skew the results and underestimate the level of overall risk being taken.

When appointing a new investment manager, the Trustee will work with Mercer to help select the investment managers that have passed the initial ESG screening. ESG screening will involve some of the following activities, but is not limited to:

- Ensuring the managers are signatories to UNPRI;
- Reviewing the managers' own ESG policies;
- The ESG ratings assigned by Mercer;
- Investigating the extent to which these policies are integrated into their standard procedures of investment research and analysis etc.

The Plan's assets are currently invested in pooled funds. The Trustee accepts the fact that it has very limited ability to exert direct influence on the ESG policies and practices of the companies in which its manager invests. The Trustee will therefore rely on the policies and judgement of its investment manager and the Trustee will review those policies with the assistance of Mercer annually at its quarterly trustee meetings, where they will be provided in advance of the meeting and there will be an item within the agenda for discussion of the policies.

The Trustee will continue to review the available products and approaches in this space and strive for the Plan to continue to deliver strong risk-adjusted returns, incorporating responsible investments principles into the process, where possible.

## 5.2 Non-Financial Considerations

The Trustee's objective is that the financial interests of the Plan members are its foremost priority when choosing investments.

The Trustees only consider factors that are expected to have a financial impact on the Plan's investments. Non-financial matters are not taken into account in the selection, retention and realisation of investments. For this purpose, non-financial matters mean the views of the members and beneficiaries including (but not limited to) their ethical views and their views in relation to social and environmental impact and present and future quality of life of the members and beneficiaries of the Plan.

### 5.3 Corporate Governance, Stewardship and Voting Policy

#### Stewardship

The Plan's stewardship approach focuses on selection, monitoring and, where necessary, switching of underlying investment managers. The Trustee believes that choosing the right managers who fully engage with issuers of equity or debt instruments in their portfolios (including in respect of ESG factors, including climate change considerations) will lead to better financial results for members. Mercer assist the Trustee in the selection and monitoring of managers to ensure that appropriate managers are selected and to monitor the performance of appointed managers.

The Trustee is supportive of the UK Stewardship Code published by the Financial Reporting Council and encourages the Plan's underlying managers who are regulated by the Financial Conduct Authority to comply with the UK Stewardship Code. Such managers are expected to report on their adherence to the Code on an annual basis. Mercer check that these reports have been issued on the Trustee's behalf.

#### Voting

The Trustee expects the Plan's investment managers to use their influence as major institutional investors to pursue the Trustee's rights and duties as an investor in the pooled fund including voting, along with – where relevant and appropriate – engaging with underlying investee companies to promote good governance, accountability, and positive change.

Where the Trustee is specifically invited to vote on a matter relating to corporate policy, the Trustee (having sought advice) will exercise its right in accordance with what it believes to be the best interests of the majority of the Plan's membership.

#### Engagement

The Investment Regulations require the Trustee to set out how they undertake engagement activities in respect of their investments, including how they monitor and engage "relevant persons" (i.e. including (but not limited to) an issuer of debt or equity, an investment manager, another stakeholder or another holder of debt or equity)) about "relevant matters" (i.e. including (but not limited to) matters concerning an issuer of debt or equity, including their performance, strategy, capital structure, management of actual or potential conflicts of interest, risk, social and environmental impact and corporate governance).

The Trustee delegates primary responsibility for its corporate engagement activities to its investment managers. The Trustee believes that the investment managers are best placed to engage with investee companies on their performance, strategy, capital structure, management of actual or potential conflicts of interest, risks, social and environmental impact and corporate governance. But on occasions, the Trustee may deem it necessary to engage directly with companies on particular ESG-related issues.

There may be occasions when engagement topics identified by the Trustee overlap with engagement efforts of their investment managers, in which case the Trustee will seek to undertake joint engagement with their investment managers.

**The Trustee requests details of its investment managers' activities and policy on stewardship and engagement and reviews these annually with input from Mercer at its quarterly trustee meetings. Where the Trustee is concerned about an investment manager's approach to stewardship and engagement, Mercer will engage with the manager on behalf of the Trustee as necessary by communicating with the investment manager to express these concerns and/or request an explanation. 5.4 Member Views**

As explained above the Trustee does not explicitly take account of member views when selecting investments for the Plan, however, the Trustee believes that it has an understanding of membership demographics, behaviours and preferences and strives to provide a fund range that meets both financial and non-financially relevant member needs. To that end, an "Ethical" equity fund is available to members to provide them with an opportunity to invest in line with their beliefs and principles. The Trustee is committed to reviewing this policy on a biennial basis.





# 6 RISK

The Trustee is aware, and seeks to take account, of a number of risks in relation to the Plan's investments, including those set out below. Under the Pensions Act 2004, the Trustee is required to state its policy regarding the ways in which risks are to be measured and managed. These are also set out below.

## Manager risk

- This is assessed as the expected deviation of the prospective risk and return, as set out in the manager's objectives, relative to the investment policy.
- It is measured by monitoring the actual deviation of returns relative to the objective and factors supporting the manager's investment process through the quarterly performance updates provided by Mercer.

## Liquidity risk

- The risk that the Scheme's assets cannot be realised at short notice in line with member demand.
- It is managed by investing only in readily realisable pooled funds that can be bought and sold on a daily basis.

## Political risk

- This is measured by the level of concentration of any one market, leading to the risk of an adverse influence on investment values arising from political intervention.
- It is managed by regular reviews of the investments and through investing in funds which give a wide degree of diversification.

## Corporate governance risk

- This is assessed by reviewing the Plan's investment manager's policies regarding corporate governance.
- It is managed by delegating the exercise of voting rights to the manager, who exercise this right in accordance with their published corporate governance policies. Summaries of voting records are reviewed by the Trustee annually. Further information on how we measure ESG and corporate governance risk is highlighted in section 5.

## Legislative Risk

- This is the risk that legislative changes will require action from the Trustee so as to comply with any such changes in legislation.
- The Trustee acknowledges that this risk is unavoidable but will seek to address any required changes so as to comply with changes in legislation.

## Credit Risk

- This is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.
- The Trustee acknowledges that the assessment of credit risk on individual debt instruments is delegated to the investment manager. The Trustee will however ensure that it is comfortable with the amount of risk that the Plan's investment manager takes.

## Market Risk

- This is the risk the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises of the following three types of risk:

### **Currency Risk**

- This is the risk that occurs when the price of one currency moves relative to another (reference) currency. In the context of a UK pension scheme, the Plan may be invested in overseas stocks or assets, which are either directly or indirectly linked to a currency other than Sterling. There is a risk that the price of that overseas currency will move in such a way that devalues that currency relative to Sterling, thus negatively impacting the overall investment return.
- For currency hedged funds, the Trustee acknowledges that currency risk related to overseas investments is hedged appropriately by the underlying investment managers.

### **Interest rate risk**

- This is the risk that an investment's value will change due to a change in the level of interest rates. This affects debt instruments more directly than growth instruments.
- The Trustee acknowledges that the interest rate risk related to individual debt instruments is managed by the underlying investment managers.

### **Other Price risk**

- This is the risk that principally arises in relation to the return seeking portfolio, which invests in equities, equities in pooled funds, equity futures, hedge funds, private equity and property.
- The Trustee acknowledges that the Plan can manage its exposure to price risk by investing in a diverse portfolio across various markets.

### **ESG risk**

- This is the risk that ESG concerns, including climate change, have a financially material impact on the return on the Plan's assets.
- The Trustee manages this risk by investing in well-respected investment managers where ESG principles are appropriately included in the investment decision making process.
- The Trustee is aware that Responsible Investing is one of the core beliefs of Investment Managers and the Investment Advisor. As a result, part of the rating process of the Investment Adviser and decision-making process of the Investment Manager in relation to the underlying investment managers is based on its financial stewardship and how well the investment manager integrated governance and sustainability into its investment process.

# 7 MONITORING OF INVESTMENT ADVISER AND MANAGERS

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## 6.1 Investment adviser

The Trustee continually assesses and reviews the performance of its adviser in a qualitative way. The Trustee reviews the performance of its investment adviser at least every three years.

## 6.2 Investment managers

The Trustee receives quarterly information from the Plan's investment manager to assess whether the Scheme's investments are performing in line with expectations. These reports present performance information over 3 months, 1 year and 3 years. The reports show the absolute performance, performance against the manager's stated target performance (over the relevant time period) on a net of fees basis. It also provides returns of market indices so that these can also be used to help inform the assessment of the underlying managers' performance.

The Trustee also receives quarterly monitoring reports on the performance of the investment manager from Mercer as an independent check on the performance of the funds that the Scheme invests in.

Mercer will advise the Trustee of any significant developments of which it is aware relating to the investment manager, or funds managed by the investment manager in which the assets of the Scheme are invested, such that in Mercer's view there exists a significant concern that these funds will not be able to meet their long-term objectives. The Trustee's focus is on long-term performance but may put a manager 'on watch' if there are short-term performance concerns.

The Trustee carries out formal reviews of each of the Plan's investment managers at least every three years.

As well as assessing investment returns, the Trustee will consider a range of other factors, with the assistance of their investment consultant, when assessing the performance of investment managers, which may include:

- How well the investment manager is aligned with the SIP and the Trustee's investment policies;
- Personnel and business change;
- Portfolio characteristics (including risk and compatibility with objectives) and turnover;
- Voting and engagement;
- The quality of the service provided by the investment manager, including the quality of reporting and climate-related disclosure to the Trustee;
- The investment consultant's assessment of ongoing prospects based on the research ratings.

If a manager is not meeting its performance objectives over a sustained period of time and after consideration of all relevant factors, the Trustees may take the decision to terminate the appointment.

The Trustees are long-term investors. Accordingly, the Trustees do not seek to change the investment arrangements on a frequent basis.

## 6.3 Portfolio Turnover Costs

The Trustee does not currently monitor portfolio turnover costs for the funds in which the Plan is invested, although notes that the performance monitoring which it receives is net of all charges, including such costs. Portfolio turnover costs means the costs incurred as a result of the buying, selling, lending or borrowing of investments.

The Trustee is also aware of the requirement to define and monitor targeted portfolio turnover and turnover range. Targeted portfolio turnover is the frequency within which the assets of the Plan are expected to be bought and

sold. Turnover range is the minimum and maximum frequency within which the assets of the Plan are expected to be brought or sold.

Given that the Plan invests in a range of pooled funds, many of which invest across a wide range of asset classes, the Trustees do not have an overall portfolio turnover target for the Plan.

The investment managers are expected to report on the turnover of their portfolios at least annually. The Trustee reviews this information and, with the help of its investment advisor, compares the turnover of the manager portfolios with the different market norms and expectations that apply to the various types of strategies in which it invests. Information regarding this is included in the annual Chair's Statement and Value for Money assessment.

## 8 CODE OF BEST PRACTICE

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The Pensions Regulator has published a new code on standards for DC schemes and this came into effect in November 2013 as part of a wider initiative to get DC right. This was updated further on 28 July 2016 and this revised version is shorter and simpler than its predecessor and has been updated to include the DC flexibilities and governance legislation introduced from April 2015.

The Code of Practice 13 on the governance and administration of occupational DC trust based schemes places bigger than ever emphasis on good quality investment arrangements and stricter requirements for reviewing these on the Trustee. Particular attention has to be paid to the design of default strategies and on-going monitoring of their continuing suitability for the Plan's membership. The Code can be found here:

<https://www.thepensionsregulator.gov.uk/en/document-library/codes-of-practice/code-13-governance-and-administration-of-occupational-trust-based-schemes-providing-money-purchase>

When formulating their investment policy, the Trustee has acted in line with the Code of Practice 13.

# 9 COMPLIANCE

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The Plan's Statement of Investment Principles is available to members.

A copy of the Plan's current Statement plus Appendices is also supplied to the Principle Employer, the Plan's investment managers, auditors and administrators.

This Statement of Investment Principles, taken as a whole with the Appendices, supersedes all others and was approved by the Trustee on ...10 September 2020

Signed on behalf of the Trustee by Jonathan Grech .....

On 30 September 2020 .....

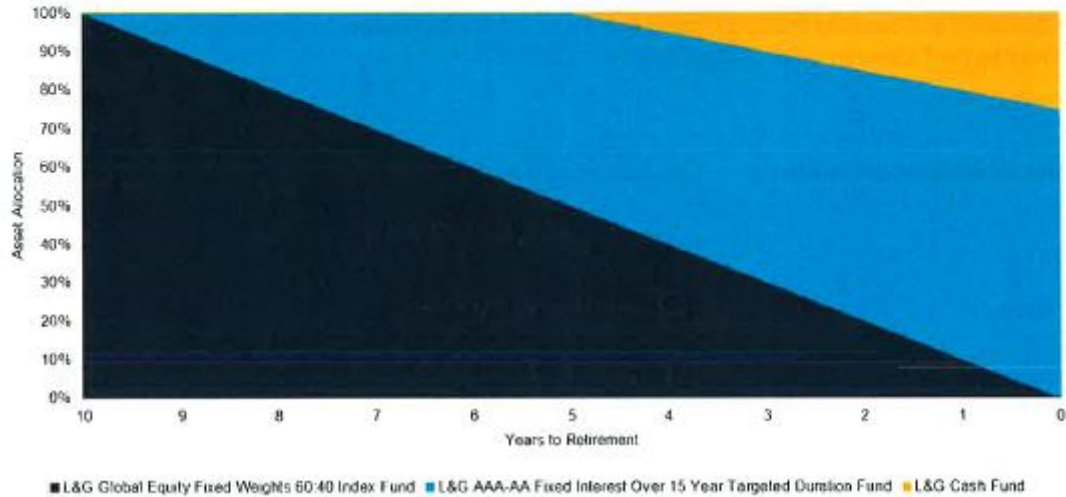
Full Name Jonathan Grech .....

Position Director .....



# APPENDIX 1: INVESTMENT MANAGER INFORMATION AND DEFAULT LIFESTYLE STRATEGY

For members who are invested in the default lifestyle strategy the following table sets out the switches between the funds that will be carried out on a member's behalf up to their retirement date:



15 Year Lifestyle			
Years to retirement	L&G Global Equity Fixed Weights 60:40 Index Fund	L&G AAA-AA Fixed Interest Over 15 Year Fund	L&G Cash Fund
0	0%	75%	25%
1	10%	70%	20%
2	20%	65%	15%
3	30%	60%	10%
4	40%	55%	5%
5	50%	50%	-
6	60%	40%	-
7	70%	30%	-
8	80%	20%	-
9	90%	10%	-
10	100%	-	-

The Trustee will monitor the suitability of the funds used on an ongoing basis and make changes as they consider appropriate. The table below shows the details of the current mandates with each manager.



**Default Strategy Funds**

Fund	Asset Class	Annual Management Charge	Fund Benchmark / Objective
L&G Global Equity Fixed Weights 60:40 Index Fund	Global Equity	0.16% p.a.	To track a composite benchmark with a 60/40 splits between the FTSE All-Share and Overseas equity indices
L&G AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund	Corporate Bonds	0.15% p.a.	To produce a return in line with a subset of the FTSE Actuaries UK Conventional Gilts Over 15 Years Index
L&G Cash Fund	Cash	0.125% p.a.	To perform in line with the 7 Day GBP LIBID

**Self-Select Funds**

Fund	Asset Class	Annual Management Charge	Fund Benchmark / Objective
L&G Global Equity Fixed Weights 60:40 Index Fund	Global Equity	0.16% p.a.	To track a composite benchmark with a 60/40 splits between the FTSE All-Share and Overseas equity indices
L&G Ethical UK Equity Index Fund	UK Equity	0.20% p.a.	To track the performance of the FTSE4Good UK Equity Index to within +/-0.5% p.a. for two years out of three
L&G Managed Property Fund	Property	0.735% p.a.	To outperform the BNY Mellon CAPS Property Survey Median over three and five year periods
L&G AAA-AA Fixed Interest Over 15 Year Targeted Duration Fund	Corporate Bonds	0.15% p.a.	To produce a return in line with a subset of the FTSE Actuaries UK Conventional Gilts Over 15 Years Index
L&G Over 5 Year Index-Linked Gilts Index Fund	Index-Linked Government Bonds	0.10% p.a.	To track the performance of the FTSE Actuaries UK Index-Linked Gilts Over 5 Years Index to within +/-0.25% p.a. for two years out of three
L&G Cash Fund	Cash	0.125% p.a.	To perform in line with the 7 Day GBP LIBID

# APPENDIX 2: RESPONSIBILITIES OF PARTIES

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## Trustee

The Trustee's responsibilities include the following:

- Reviewing at least triennially and more frequently if necessary, the content of this Statement in consultation with the Investment Adviser and modifying it if deemed appropriate
- Selecting the Investment Managers
- Assessing the quality of the performance and processes of the Investment Managers by means of regular reviews of investment returns and other relevant information, in consultation with the Investment Adviser
- Consulting with the Principal Employer regarding any proposed amendments to this Statement
- Monitoring compliance of the investment arrangements with this Statement on a continuing basis
- Publishing this Statement on a publically available website and informing members of the location

## Investment adviser

The Investment Adviser's responsibilities include the following:

- Participating with the Trustee in reviews of the Statement of Investment Principles
- Production of quarterly independent performance monitoring reports
- Advising of any significant developments of which it is aware relating to the investment managers, or funds managed by the investment managers in which the Plan is invested, such that in its view there is a significant concern that any of these funds will not be able to meet its long term objectives.
- Updating the Trustee on changes in the investment environment, and advising the Trustee, at its request, on how such changes could present either opportunities or problems for the Plan
- Undertaking project work, as requested, including:
  - Reviews of the default strategy and fund range; and
  - Research into and reviews of Investment Managers.
- Advising on the selection of new managers and/or custodians

## Investment managers

The Investment Manager's responsibilities include the following:

- Informing the Trustee of any changes in the internal performance objectives and guidelines of their funds
- Having regard to the need for diversification of investments, so far as appropriate for the particular mandate, and to the suitability of investments
- Managing their funds in accordance with their stated mandates

## Appendix 3: Utmost Life Investments

As the Equitable Life With Profits Fund was closed. Members were given the opportunity to select their own new investments, or, if they did not do so, they were mapped to a new investment strategy. Therefore, the Trustee has created a new default arrangement, as per the broader definition of a default in the Occupational Pension Schemes (Charges and Governance) Regulations 2015 ("the Charges and Governance Regulations 2015"), effective from 6 April 2018. Details of the funds used within the Utmost Life Secure Cash Fund, and then subsequently the Money Market Fund and the Investment by Age, the new default arrangements, are set out in this Appendix.

The investment strategy of the Utmost Life Secure Cash Fund is being used as a temporary measure following the transfer from Equitable Life to Utmost Life until funds are transferred to the Utmost Money Market Fund or Investing by Age strategy over the second half of 2020.

Trustee policies that are not explicitly mentioned in this Appendix are as outlined in the main SIP. In line with regulatory requirements, the Trustee will continue to review the following over time.

### Aims, Objectives and Policies:

The aims, objectives and policies of each fund utilised within the default investment strategy are considered in more detail in following pages. The Trustee has focussed on what it considers to be 'financially material considerations'. The Trustee believes the appropriate time horizon for which to assess these considerations within should be viewed at a member level. This will be dependent on the member's age and when they expect to retire.

### Funds Provided by Utmost Life :

#### 1. Secure Cash Fund

The Trustee sees the Secure Cash Fund as an appropriate interim investment whilst arrangements are made for the transfer of assets to the Money Market Fund at Utmost Life. The main objectives of the Utmost Life Secure Cash Fund are capital preservation, liquidity and yield; in that order.

The Trustee notes that the Secure Cash Fund's value is unlikely to keep pace with inflation. Utmost has guaranteed that the unit price (net of fees) will not decrease, after accounting for charges. The Secure Cash Fund will cease to exist on 31 December 2020.

The Secure Cash Fund will predominately be invested in UK Treasury Bills, short term gilts and overnight bank deposits. On occasions other high quality money market investments such as commercial paper or repurchase agreements may be purchased. The investment manager is responsible for determining the balance between these different kinds of investments.

#### Fund Risks

The Trustee has considered risks from a number of perspectives. The list below is not exhaustive but covers the main risks that the Trustee considers and how they are managed.

Risk	How it is managed	How it is measured
<b>Market Risk</b>	The fund will predominantly be invested in UK Treasury Bills, short term gilts and overnight bank deposits. On occasions, other high quality money market investments such as Commercial Paper or Repurchase Agreements may be purchased. There is a guarantee in place for the first six months of investment that the value of the fund will not decrease, after the adjustment of fees.	The Trustees will monitor the performance of this fund, in line with the guarantee provided.
<b>Inflation Risk</b>	The fund is a short term investment, and as such inflation is not expected to have a large impact on the fund.	The Trustees will monitor the performance of this fund.
<b>Counterparty Risk</b>	The Trustees have taken comfort from the High Court ruling in 2019 which considered the status of Utmost Life in the initial status of monitoring this investment. Underlying investments are considered in line with the main DC Section.	Monitor developments at Utmost, taking advice from the Investment Consultant.
<b>Currency Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Operational Risk</b>	In line with the main DC Section.	Monitor developments at Utmost, taking advice from the Investment Consultant.
<b>Liquidity Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Valuation Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Environmental, Social and Governance Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Manager Skill / Alpha Risk</b>	In line with the main DC Section.	In line with the main DC Section.

The Secure Cash Fund is designed to meet its objective as outlined above. This fund will cease to exist in December 2020.

## 2. Money Market Fund

For members who were within 5 years of their retirement age shown on Equitable Life's records on 1 January 2020, the Secure Cash Fund investments will transition over the final 6 months of 2020 to Utmost's Money Market Fund.

The Trustee sees the Money Market Fund as an appropriate investment following the temporary holding in the Secure Cash fund, as detailed above. The main objective of the Utmost Life Money Market Fund is to preserve capital whilst aiming to provide a return in line with prevailing short term money market rates. The Money Market Fund will predominantly be invested in short term deposits. The investment manager is responsible for determining the balance between the different kinds of investments.

Other policies are in line with the main DC Scheme.



### Fund Risks

The Trustee has considered risks from a number of perspectives. The list below is not exhaustive but covers the main risks that the Trustee considers and how they are managed.

Risk	How it is managed	How it is measured
<b>Market Risk</b>	The fund will predominantly be invested in short term deposits.	The Trustees will monitor the performance of this fund.
<b>Inflation Risk</b>	The fund is not aiming to keep pace with inflation.	The Trustees will monitor the performance of this fund, and will ensure members are aware of the fund's objectives.
<b>Counterparty Risk</b>	The Trustees have taken comfort from the High Court ruling in 2019 which considered the status of Utmost Life in the initial status of monitoring this investment. Underlying investments are considered in line with the main DC Section.	Monitor developments at Utmost, taking advice from the Investment Consultant.
<b>Currency Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Operational Risk</b>	In line with the main DC Section.	Monitor developments at Utmost, taking advice from the Investment Consultant.
<b>Liquidity Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Valuation Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Environmental, Social and Governance Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Manager Skill / Alpha Risk</b>	In line with the main DC Section.	In line with the main DC Section.

The Money Market Fund is designed to meet its objective as outlined above. In line with regulation requirements, the Trustee will continue to review this over time, at least triennially, or after significant changes to the Scheme's demographic profile, if sooner.

### 3. Investing by Age Strategy

For members who were more than 5 years of their retirement age shown on Equitable Life's records on 1 January 2020, the Secure Cash Fund will transition over the final 6 months of 2020 to Utmost's 'Investing by Age Journey'. The underlying funds will be managed according to the allocations below.

The Trustee sees the Investment by Age Strategy as an appropriate investment for members who are more than 5 years from their retirement age. The main objectives of the Utmost Life Investment by Age Strategy is the growth of assets while the Scheme's member is far from retirement decreasing these as the member retires.

J.P. Morgan Asset Management are the asset managers for the funds which make up the Investing by Age Strategy. These funds are predominantly equity based meaning they may be of higher risk for members at a younger age and gradually move through the described below funds in order to de-risk the member's assets as they get closer to retirement. The members are given regular updates to actively manage their funds and ensure that the funds are in line with the individual retirement intentions.

The Investment by Age Strategy consists of three underlying investment funds managed by J.P. Morgan. The fund choice for a member's is set default by the investment manager, however the member may contact the manager directly to change their investment choice.

	TO AGE 55	AGE 55 TO 65	AGE 65 TO 75	AGE 75 TO 85	OVER 85
<b>GROWTH PHASE: MULTI-ASSET MODERATE</b>	100%	From 100% to 0%	0%	0%	0%
<b>DEFENSIVE PHASE: MULTI-ASSET CAUTIOUS</b>	0%	From 0% to 100%	100%	From 100% to 0%	0%
<b>CASH PHASE: MONEY MARKET</b>	0%	0%	0%	From 0% to 100%	100%

#### Fund Risks

Risk	How it is managed	How it is measured
<b>Market Risk</b>	The fund will predominantly be invested in international equities with some diversification to fixed interest and money market funds.	The Trustees will monitor the performance of these funds.
<b>Inflation Risk</b>	Derivatives and other hedged assets are used in the actively managed funds in order to de-risk against high market volatility during peaks of high inflation.	The Trustees will monitor the performance of this fund, and will ensure members are aware of the fund's objectives.
<b>Counterparty Risk</b>	The Trustees have taken comfort from the High Court ruling in 2019 which considered the status of Utmost Life in the initial status of monitoring this investment. Underlying investments are considered in line with the main DC Section.	Monitor developments at Utmost, taking advice from the Investment Consultant.
<b>Currency Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Operational Risk</b>	In line with the main DC Section.	Monitor developments at Utmost, taking advice from the Investment Consultant.
<b>Liquidity Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Valuation Risk</b>	In line with the main DC Section.	In line with the main DC Section.

<b>Risk</b>	<b>How it is managed</b>	<b>How it is measured</b>
<b>Market Risk</b>	The fund will predominantly be invested in international equities with some diversification to fixed interest and money market funds.	The Trustees will monitor the performance of these funds.
<b>Environmental, Social and Governance Risk</b>	In line with the main DC Section.	In line with the main DC Section.
<b>Manager Skill / Alpha Risk</b>	In line with the main DC Section.	In line with the main DC Section.

Other policies are in line with the main DC Scheme.

The Investing by Age strategy is designed to meet its objective as outlined above. In line with regulation requirements, the Trustee will continue to review this over time, at least triennially, or after significant changes to the Scheme's demographic profile, if sooner.